

# SAILOR TO SAILOR

THE OFFICIAL NEWSLETTER OF MYNAVY HR

FEBRUARY 2025

If you or someone you know is in crisis,  
call the Veterans Crisis Line.



## EVENT DATES:

Feb. 1 - Nov. 30, 2025: [2025 PFA Cycle](#)

Feb. 1 - Dec. 31, 2025  
[E4 Meritorious Advancement Program Season](#)

Mar. 15 - Apr. 15, 2025  
[E5/E6 Meritorious Advancement Season One](#)

## DEADLINES:

Mar. 31, 2025  
[2024 Navy Language Program Awards Submissions](#)

Apr. 30, 2025  
[Naval History Essay Contest](#)

May 1, 2025  
[Nuclear Enlisted Talent Management Board Pilot Program Application](#)

Jun. 13 - Aug. 2025  
[Active Duty Officer Lateral Transfer and Redesignation Board Application Packages](#)

Jul. 1, 2025  
[STA-21 Program Deadline for Application Packages](#)

**CHIEF OF NAVAL PERSONNEL:**  
VADM Richard J. Cheeseman Jr.

**FLEET MASTER CHIEF OF PERSONNEL,  
MANPOWER, AND TRAINING:**  
FLTCM Delbert Terrell Jr.

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## ADVANCEMENT EXAMINATION READINESS REVIEW SCHEDULE FOR FY24 THIRD AND FOURTH QUARTER

### NAVADMIN 027/25

Announces the Advancement Examination Readiness Review (AERR) schedule from April to September 2025. The AERR panels provide subject matter experts from the Fleet the opportunity to impact their ratings by updating and validating Navy-wide Advancement Exam and Rating Knowledge Examination question banks. AERRs ensure that Sailors are being tested on the most up to date material and enable the Navy to advance the most qualified and rating knowledgeable Sailors.



## SPRING FY25 TAR OFFICER IN-SERVICE PROCUREMENT PROGRAM BOARD

### NAVADMIN 033/25

Announces the convening of the Spring Fiscal Year (FY) 2025 Training and Administration of the Reserves (TAR) Officer In-service Procurement Program board. This board will send qualifying enlisted Sailors directly to Officer Candidate School to commission as a TAR officer. Eligible applicants may apply for up to three designators. Designations eligible for application for this board are Surface Warfare (1167), Human resources (1207), Supply (3167), and Aerospace Engineering Duty – Aviation Maintenance (1527).



## MARCH 25 (CYCLE 267) AD AND TAR E5 AND E6 NAVY-WIDE ADVANCEMENT EXAMINATIONS AND RATING KNOWLEDGE EXAMS FOR AD BILLET-BASED ADVANCEMENT

### NAVADMIN 009/25

This NAVADMIN outlines guidance for the March 2025 (Cycle 267) Navy-Wide Advancement Exams (NWAEs) and Rating Knowledge Exams (RKEs) for E5 and E6 Active Duty and TAR Sailors. Key deadlines include PMK-EE, ELD completion, and exam dates on 6 March (E6) and 13 March (E5). Details are available on the MyNavy HR and NEAS websites.



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## NAVY EXPANDED ACCESS TO CHILDCARE IN 2024, CONTINUED GROWTH PLANS FOR 2025

The Navy Child and Youth Program (CYP) has improved childcare access to better meet the needs of the force. Efforts include increased staffing, facility upgrades, expanded community childcare programs, and staff incentives. New initiatives focus on retention, efficiency, and enhancing services, with ongoing projects to add thousands of childcare spaces. The Navy remains committed to addressing childcare needs for service members and their families.

[FOR MORE INFORMATION CLICK HERE](#)

NAVADMINS CONT'D

## HEALTH CARE FLEXIBLE SPENDING ACCOUNT SPECIAL ENROLLMENT PERIOD FOR MILITARY PERSONNEL

**NAVADMIN 031/25**

Announces a new opportunity for eligible Sailors to enroll in a Health Care Flexible Spending Account (HCFSA) during a special enrollment period from March 3 to March 31. This optional benefit allows active and reserve Sailors to use pre-tax earnings for eligible health care expenses, reducing taxable income through direct payroll contributions.



## AD AND RESERVE LDO/CWO RESULTS

Congratulations to all selectees of the FY-26 Active Duty Navy Limited Duty Officer (LDO) and Chief Warrant Officer (CWO) In-Service Procurement (ISP) Board, as well as the Navy Reserve LDO and CWO ISP Board. Appointments for selectees are effective on the first day of the commissioning month. Members should verify their selection status via BUPERS Online.

To view the full list of selectees, click the links below.

[ACTIVE-DUTY LDO/CWO SELECTEES](#)

[RESERVE LDO/CWO SELECTEES](#)

## APP LOCKER UPDATES

### NEW STUDY UPDATES

#### CSS NRTC Mobile App

The Center for Service Support Non-Resident Training Courses (CSS NRTC) mobile application offers rate training courses for administrative and supply ratings. The app also offers general skills and training manuals for sailors working with Customer Service, Educational Services Officers and all Navy Instructors.



#### NEW Navy Counselor Supervisory Training Manual

##### Updated Manuals:

- Yeoman
- Legalman
- Religious Programs Specialist
- Navy Customer Service Manual
- Instructional Theory Manual

##### New added features:

- Perform keyword/phrase searches
- Take notes
- Build flashcards
- Missed question review
- Improved zooming features
- Adjusts to Light/Dark modes

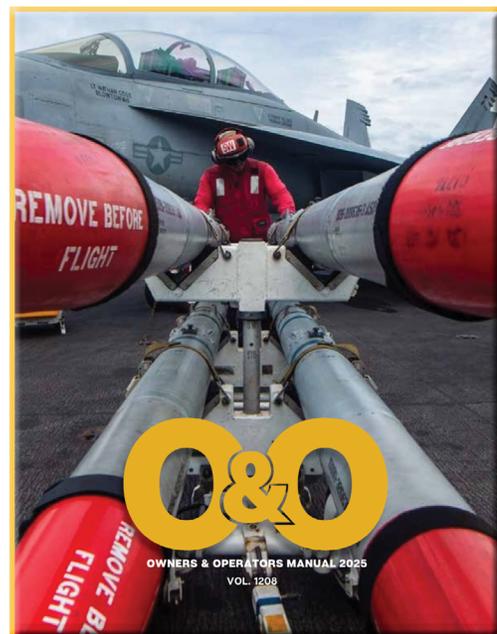


Visit Navy App Locker to download: [applocker.navy.mil](http://applocker.navy.mil).

[CLICK HERE FOR MORE INFORMATION](#)

## 2025 OWNERS AND OPERATORS MANUAL

The All Hands Magazine Owners and Operators Manual is a resource for Sailors and their families to better understand pay, benefits and the structure of the Navy.



[O&O MANUAL](#)