



DEPARTMENT OF THE ARMY
U.S. ARMY CENTER OF MILITARY HISTORY
102 4TH AVENUE, BUILDING #35
FORT LESLEY J. McNAIR, DC 20319-5060

AAMH-MD

29 December 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter – The Salvage and Reuse of Components from Deaccessioned Army Artifacts.

1. Reference, AR 870-20 (U.S. Army Museums, Historical Artifacts, and Art) 11 Jan 1999.

2. Purpose. To provide policies and procedures for removing and utilizing components from Army artifacts designated for deaccession and turn-in.

3. Definitions. *Salvage* is the authorized removal of components from materiel designated for disposal. *Historical integrity* is the quality of an artifact's physical condition and provenance that contributes to its historical significance.

4. Securing Approval. Any alterations to Army artifacts, including the removal or addition of components, must be approved by the Chief of Military History.

a. Requests to salvage parts from deaccessioned Army artifacts will be submitted in writing to the Logistics Section (LogCell). This request will provide an overall plan for both the removal of the desired component and the addition of that component to another artifact. This plan will include justification for the salvage action, identify the part(s) to be removed, and fully document in writing and photographs both the artifact from which the parts are to be removed and the artifact to which the part(s) will be added. The plan will also include details about the proposed process, personnel involved, and costs.

b. The submitted plan will be reviewed by the Collections Committee and the Director, Museums Division, who will forward recommendations to the Chief of Military History for the final decision on the request.

c. The Collections Committee will ensure that the proposed addition of salvaged part(s) will not negatively impact the receiving object's historical integrity. For some artifacts, historical integrity may include wear, missing parts, or battle damage that documents its use and therefore contributes to its historical significance.

5. Removing Components. During the salvage process, only those parts specifically identified in the approval letter will be removed from the artifact designated for deaccession and disposal.

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a. All components removed must be tagged and accounted for with a temporary field number and inventory until incorporated into the recipient artifact.

b. The LogCell will complete the deaccession and disposal process of the original artifact once the salvage action is finished.

6. Adding Components. The reuse of salvaged parts on another artifact is considered restoration and will be accomplished only by personnel qualified to do the task.

a. A detailed record will be maintained of all work performed, including photographs to show the artifact's condition before and after the alteration. All added components must be documented as to their source and condition.

b. To be distinguishable from the original artifact, added components will be marked in an inconspicuous manner with the date of replacement.

c. The restored artifact will be authentic in color, markings, and finish.

d. All photographs, reports, and documentation created during the restoration process will be retained in the item's historical property jacket file and attached electronically to artifact's record in AHCAS. This will allow future scholars, conservators and curators to clearly determine what was original to the artifact when it came into the Army collection and what had since been altered or added.

7. Non-artifact Components. In some instances, components from property not accessioned into the Army Historical Collection or from property "not accounted for" may be used for restoration and replacement on artifacts. Approval for usage of such components will be in accordance with paragraphs 4, 5, and 6 above.

8. Point of contact for this memorandum is Dr. Charles H. Cureton, Museum Division, 202-685-2441 or charles.h.cureton.civ@mail.mil.



RICHARD W. STEWART, Ph.D.
Director, Center of Military History

DISTRIBUTION:

10th Mountain Division and Fort Drum Museum, Fort Drum, NY

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DISTRIBUTION: (CONT)

1st Cavalry Division Museum, Fort Hood, TX
1st Infantry Division Museum, Fort Riley, KS
2d Armored Cavalry Regiment Museum, APO AE
2d Infantry Division Museum, APO AP
3d Cavalry Museum, Fort Hood, TX
4th Infantry Division and Fort Carson Museum, Fort Carson, CO
82nd Airborne Division War Memorial Museum, Fort Bragg, NC
Aberdeen Proving Ground Museum, Aberdeen Proving Ground, MD
Airborne and Special Operations Museum, Fayetteville, NC
Anniston Clearing House, Anniston, AL
Army Heritage Museum, Carlisle, PA
Don F. Pratt Museum, Fort Campbell, KY
Fort Bliss and Old Ironsides Museums, Fort Bliss, TX
Fort Dix Museum, Fort Dix, NJ
Fort George G. Meade Museum, Fort Meade, MD
Fort Huachuca Museum, Fort Huachuca, AZ
Fort Lewis Military Museum, Joint Base Lewis-McChord, WA
Fort McCoy Historical Holding, Fort McCoy WI
Fort Polk Military Historical Holding, Fort Polk, LA
Fort Sam Houston Museum, Fort Sam Houston, TX
Fort Sill FCOE Directorate of Museums and Military History, Fort Sill, OK
Fort Sill Museum, Fort Sill, OK
Fort Stewart Museum, Fort Stewart, GA
Frontier Army Museum, Fort Leavenworth, KS
Harbor Defense Museum, Brooklyn, NY
National Armor and Cavalry Museum, Columbus, GA
National Infantry Museum, Columbus, GA
National Training Center and 11th Armored Cavalry Regiment Museum, Fort Irwin, CA
Rock Island Arsenal Museum, Rock Island, IL
The Casemate Museum, Fort Monroe, VA
The General George Patton Museum of Leadership, Fort Knox, KY
The National Museum of the U.S. Army Reserve, Fort Bragg, NC
Tropic Lightning Museum, Schofield Barracks, HI
U.S. Army Adjutant General Corps Museum, Fort Jackson, SC
U.S. Army Air Defense Artillery Museum, Fort Sill, OK
U.S. Army Aviation Museum, Fort Rucker, AL
U.S. Army Basic Combat Training Museum, Fort Jackson, SC
U.S. Army Chaplain Museum, Fort Jackson, SC
U.S. Army Chemical Corps Museum, Fort Leonard Wood, MO
U.S. Army Corps of Engineers Museum, Alexandria, VA
U.S. Army Engineer Museum, Fort Leonard Wood, MO

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DISTRIBUTION: (CONT)

U.S. Army Europe and Seventh Army
U.S. Army Field Artillery Museum, Fort Sill, OK
U.S. Army Finance Corps Museum, Fort Jackson, SC
U.S. Army Intelligence Historical Holding, Fort Huachuca, AZ
U.S. Army John F. Kennedy Special Warfare Museum, Fort Bragg, NC
U.S. Army Medical Department Museum, Fort Sam Houston, TX
U.S. Army Military Policy Corps Regimental Museum, Fort Leonard Wood, MO
U.S. Army Museum of Hawaii, Fort DeRussy, HI
U.S. Army Museum of the Noncommissioned Officer, Fort Bliss, TX
U.S. Army Ordnance Museum, Fort Lee, VA
U.S. Army Quartermaster Museum, Fort Lee, VA
U.S. Army Signal Corps Museum, Fort Gordon, GA
U.S. Army Transportation Museum, Fort Eustis, VA
U.S. Army Women's Museum, Fort Lee, VA
U.S. Cavalry Museum, Fort Riley, KS
Watervliet Arsenal Museum, Watervliet, NY
West Point Museum, West Point, NY
White Sands Missile Range Museum, White Sands Missile Range, NM
Yuma Proving Ground Heritage Center, Yuma, AZ

CF:

National Guard Bureau History Office, Washington, DC
National Museum of the U.S. Army, Fort Belvoir, VA
U.S. Army Corps of Engineers, Alexandria, VA
U.S. Army Installation Management Command, Fort Sam Houston, TX
U.S. Army Medical Command, Fort Sam Houston, TX
U.S. Army Reserve Command, Fort Bragg, NC
U.S. Army Special Operations Command, Fort Bragg, NC
U.S. Army Training and Doctrine Command, Fort Eustis, VA