

U.S. Army Reserve

88th
Readiness
Division

2021
Resource Guide

An index of services and base operations support provided by the 88th RD in the northern continental United States from the Ohio River valley to the Olympic peninsula

88th RD

Resource Navigation Guide

This resource guide holds the 88th Readiness Division's numerous personnel services and base operations support services information as well as current contact information to include e-mail addresses, phone numbers and websites.

This guide contains 12 chapters: *88th RD Overview*; *Administrative Services*; *Community Outreach*; *Environmental Ethics*; *Environmental Responsibility*; *Equipment Support and Services*; *Facility Management*; *Training Support*; *Honoring the Fallen*; *Health Services*; *Safety and Occupational Health*; then *Special Programs and Services*.

We hope this guide helps our customers navigate to and access the services they seek, and helps us honor our service obligations to our customers and as resources stewards.

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88th RD 2021 RESOURCE GUIDE



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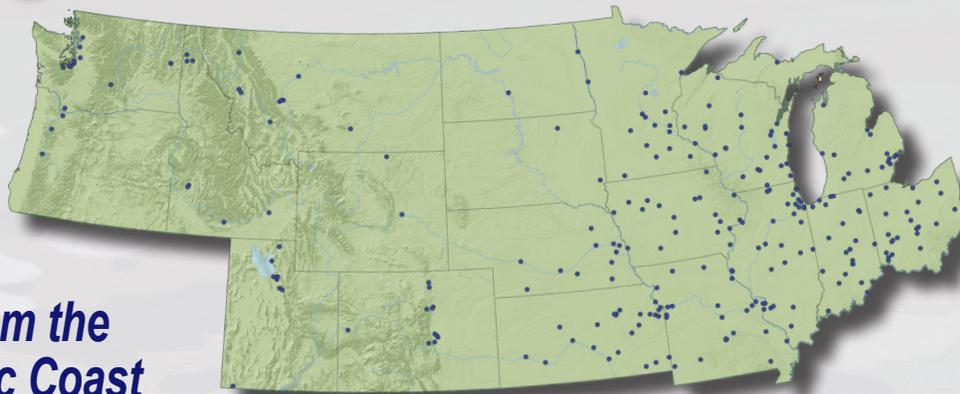
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88th RD Organizational Overview

World-class services and base operations support to Army Reserve Soldiers, Families and Civilians in the northern U.S., from the Ohio River to the Pacific Coast



The 88th Readiness Division, co-headquartered on Fort Snelling, Minnesota, and Fort McCoy, Wisconsin, is a two-star command that enhances Army Reserve Soldier and unit readiness by providing human resources programs and services, equipment repair and logistics, and facilities maintenance in a region that spans 19 states extending from Ohio west to Washington state.

BASOPS are administrative and logistical services beyond the capabilities of Army Reserve commands, comparable to the services expected by units on active duty installations.

Examples include human resource services, medical administrative support, funding, family programs, senior geographic

command, physical security, facilities, environmental compliance, training areas, safety, legal, religious support, force management, equipment maintenance and storage, new equipment fielding, and strategic outreach.

A total force of more than 5,000 Army Reserve Soldiers, Military Technicians and Department of the Army Civilians and Contractors work hard to accomplish the 88th RDs mission throughout the northwest region.

Additionally, the 88th RDs Mission Command Support Group oversees Army Reserve bands, public affairs units, history detachments and chaplain detachments.

Lines of Effort

- **Line of Effort 1: Human Resources Services and Support**

End State: Develop and sustain human capital capable of providing critical and superior services supporting Soldier, Civilian and Family readiness through unit of effort, innovative solutions and integrated systems to create a resilient and ready force.

- **Line of Effort 2: Infrastructure - The foundational resources that enable the 88th RD's ability to effect readiness.**

End State: The 88th RD provides versatile non-deployable infrastructure which is resilient, sustainable and capable of supporting readiness for mobilization and deployment.

- **Line of Effort 3: Operations - Effective and efficient operations.**

End State: The 88th RD exercises senior geographic command to integrate capabilities with Reserve Commands to enhance readiness, mobilization and deployment of Army Reserve Forces.

- **Line of Effort 4: Logistics**

End State: The 88th RD provides standardized logistics support to enable Army Reserve stakeholders to attain the highest state of readiness through collaboration resulting in operationally ready tactical equipment, comprehensive property accountability and efficient support to training and mobilization requirements.

Mission

The 88th Readiness Division integrates capabilities with Reserve Commands to provide geographic programs and services that enhance individual and unit readiness, mobilization and deployment of Army Reserve Forces.

Vision

The 88th Readiness Division provides quality facilities and delivers best-in-class programs/services now that result in quantifiable personnel, equipment, maintenance and training readiness gains and enables units stationed in the 19 state region to be multi-domain operations (MDO) capable by 2028.



The 88th Readiness Division mission is to integrate capabilities with Reserve Commands to provide geographic programs and services that enhance individual and unit readiness, mobilization and deployment of Army Reserve Forces. We do that through extensive family programs, real property management and equipment maintenance.

As the Geographic Senior Mission Commander for the 19-state region, the 88th Readiness Division Commander serves as the senior commander for the area and is the supported Commander for regional response/support activities such as defense support of civil authorities, natural disaster response once tasked and consolidated readiness support activities.

The 88th Readiness Division is a learning organization. We use every opportunity to listen to and communicate effectively with our customers and our workforce. We are committed to you, the customer, seeking

and applying feedback. We are constantly evaluating and, hopefully, improving the delivery of programs and services, while providing safe workplaces.

We infuse sustainable business practices throughout our programs, processes and operations. We gather and share best practices with other organizations to yield the best solutions for delivering services, implementing programs and sustaining facilities.

The 88th Readiness Division is innovative in the way it approaches its mission. We take creative approaches to problem solving while using the wealth of experience and skills of the workforce. This means we're prepared for the unexpected. As the operating environment increases in complexity and fiscal constraints develop, we must continually look for innovative solutions to improve readiness and better serve our customers across the 19-state region.

We are stewards of the environment and the resources entrusted to us. We target our resources to meet the highest priority needs of our customers while eliminating redundancies, mitigating risks, and opti-

mizing return on investments.

The 88th Readiness Division supports your unit's readiness requirements. Your units are great assets to the United States of America.

Please tell us how we can better serve you.

Enabling Readiness Today and Always!



Major General Darrell J. Guthrie
United States Army Reserve
Commanding General, 88th RD,
Senior Commander, Fort McCoy, WI

88th RD Commander's Intent

Through transformation we will increase readiness by developing a more regionalized program delivery model and greater capability in the U.S. Army Reserve Command (USARC) geographic commands. Gaining program efficiencies and cost savings, when possible, are desired.

We will:

- Provide best-in-class facilities, programs, and services to build Army Reserve readiness in all that we do, sustain the All-Volunteer Force, and provide the infrastructure for current and future mission requirements.
- Instill sustainable Baldrige Excellence Framework principles throughout our business processes and procedures.
- Use every opportunity to listen to and communicate effectively with our subordinate and supported units, and our workforce.

- Remain committed to being a customer-centric organization that seeks and applies customer feedback to evaluate and improve the delivery and receipt of programs and services.
- Provide a safe workplace.
- Be good stewards of the environment and the resources entrusted to us.
- Target our resources to meet high priority needs of our subordinate and supported units while eliminating redundancies, identifying and mitigating risk, and optimizing return on investments.

We will accomplish this through leadership, energy, and the execution of the following six strategic objectives to enhance or support readiness.

- Transform the 88th Readiness Division into a capable regional Mission Command element in order to improve and sustain readiness of USAR

units in the Northwest Region.

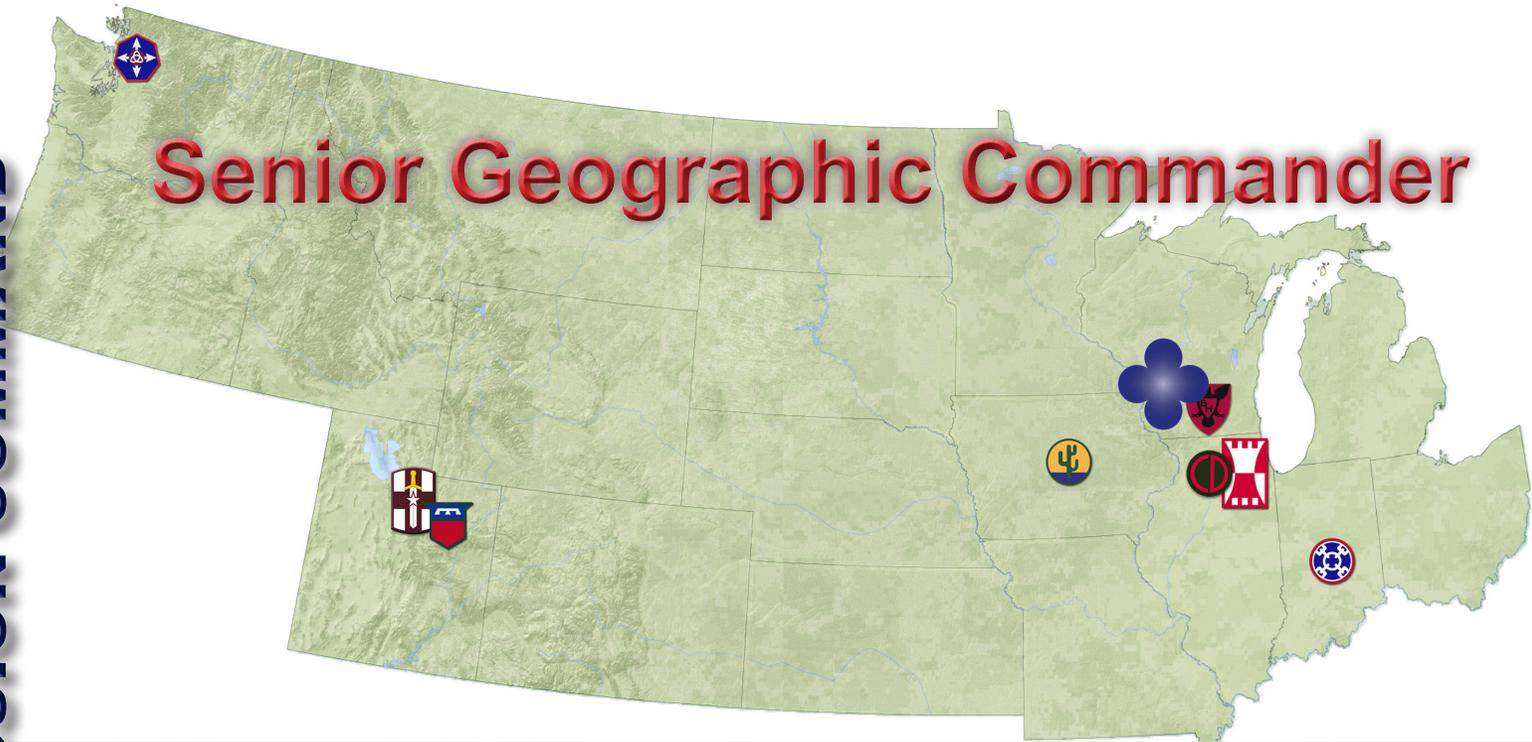
- Provide efficient and quality equipment maintenance, storage services, and fielding to increase readiness of subordinate and supported units.
- Provide human resource life-cycle support to build readiness.
- Optimize Army Reserve land and facility functional capabilities to enable readiness of subordinate and supported units.
- Foster a culture of cost management within the 88th Readiness Division that ensures operational effectiveness and statutory/regulatory compliance while achieving business efficiencies and audit readiness.
- Serve as a synchronizing and collaborating agent for messaging and interactions with strategic leaders, partners, and members of the community.

88th RD Planning Guidance and Principles

The 88th RD is currently a geographical/supporting command of the U.S. Army Reserve. Through ongoing efforts, the Army Reserve Organizational Transformational effort will significantly increase the Geographic and Mission Command responsibilities of the 88th RD and result in an Army Reserve that is better prepared to provide trained, equipped, and ready forces to Forces Command (FORSCOM)

and combatant commanders (COCOM). The Army Reserve is the premier provider of ready, trained, and equipped Soldiers and units to the Total Army and the Joint Force. We remain ready and responsive while continuing to provide the agility necessary to counter threats in today's complex Multi-Domain Operational (MDO) environment, an essential part of the Operational Force.

Senior Geographic Commander



Beginning October 1, 2019, U.S. Army Reserve implemented command relationships of Army Reserve units at the major subordinate command level in order to support the training and readiness of units. As the senior geographic commander of the region, 88th Readiness Division Commanding General Maj. Gen. Darrell J. Guthrie also serves as the senior commander of Fort McCoy, Wis.

The Senior Geographic Commander exercises unique

command authorities that are "installation-like" within the region of responsibility, as well as traditional operational command and control of those units/elements that are directly assigned to the command.

Additionally, the Senior Geographic Commander serves as the primary point of contact and senior leader responsible for the synchronization of U.S. Army Reserve activities within that region.

Customer Surveys

Service Provider Search

Welcome to the 88th Regional Support Command (RSC) Interactive Customer Evaluation (ICE) site. The 88th RSC provides Base Operations Support (BASOPS) to Army Reserve units in the 19-state northwest quadrant of the United States. We are committed to providing outstanding customer service. Your opinion is critical to our ability to provide the quality of services you expect and deserve. Thank you for caring enough to give us your ratings and comments/ suggestions. Your feedback will help us continue to serve you with the highest degree of excellence and standards.

88th Regional Support Command - Headquarters

Missing Service Provider?
General Site Comment?

**Your Input
Makes a
Difference**

*Please give us your
feedback and help
us continue to serve
you with the highest
degree of excellence!*

https://ice.disa.mil/index.cfm?fa=site&site_id=960&dep=DoD



Administrative Services and Support



Enlisted Promotions



ENLISTED PROMOTIONS

The 88th RD publishes over 3,000 Junior and Senior Enlisted promotion orders each year and is responsible for enlisted TPU Soldier promotion process management within the command's 19-state region.

Once the 88th RD receives junior promotion board results from units, they integrate recommended Soldiers onto the Permanent Promotion Recommended List (PPRL) and begin the slotting process.

The PPRL Home Page is located at <https://rcms.usar.army.mil/v3/Portal/Default.aspx>.

Data contained in the Consolidated

PPRL is from the four Readiness Divisions, the 7th Mission Support Command and the 9th Mission Support Command. Generally, Junior Enlisted promotion boards are conducted on a monthly basis or at the very least a quarterly basis.

Senior enlisted promotion boards are conducted on an annual basis; with SGM/SFC in February, MSG in May, and SFC again in September.

Recommended Soldiers from both the junior and senior enlisted promotion boards are then added to the Consolidated PPRL.

Vacancy management and slating in support of the promotion process is automat-

ed and conducted monthly; with E-5 and E-6 conducted on alternate months; SGM in January, April, July and October; MSG/1SG in February, May, August, and November; and SFC in March, June, September and December.

A Soldier recommended and then added to the PPRL does not mean that Soldier will be promoted. TPU promotions are position based. Selection of a Soldier from the PPRL is promoted against a valid position.

Soldiers must maintain promotion eligibility for the duration they are on the PPRL or the system will automatically remove them from the list.

The Promotion Process

SGT through SSG

Once the promotion boards are approved, units will send a copy of the promotion board proceedings, the DA Form 3355, and the promotion packet composition elections and preferences checklists to the servicing RD based on the Soldier's home of record. This should be accomplished within 15 days of the board results approval.

SFC through SGM

The Readiness Divisions conduct the senior boards and rotate responsibility for each of the annual boards (February-SGM, May-MSG, and September-SFC) in order to recommend Soldiers for promotion.

If/when selected, Soldiers are added to a Permanent Promotion Recommended List (PPRL).

Units at all levels are tasked to submit unit vacancies through their chain of command to the RD by the 10th of each month.

Once the RD receives the report, it integrates recommended Soldiers onto the PPRL and begin the slotting process.

RDs identify the first Soldier on the list who meets the reported requirements. Promotion board proceedings received prior to the 10th of the month are integrated onto the PPRL by the 10th of the following month.

Upon receipt of the vacancy reports, the RDs will create a slotting report for that month's grade based on the available vacancies and Soldiers from the PPRL.

The PPRL is maintained in order of board date, date of rank, pay entry basic date and age. The Soldier at the top of the list matching the vacancy requirements and elected mileage will be slotted for that position.

SFC vacancies are reported to the Readiness

Approximately

3,000

**Junior and Senior
Enlisted promotion
orders are published
by the 88th RD
each year**

Divisions in March, June, September and December. MSG/1SG vacancies are reported in February, May, August and November. SGM vacancies are reported in January, April, July and October.

As a vacancy is reported, the convening authority will identify the first Soldier on the list who meets the reported requirements.

Points of
CONTACT:

Enlisted Management Branch

608-388-4184

usarmy.usarc.88-rsc.mbx.jrpromotion@mail.mil

usarmy.usarc.88-rsc.mbx.srpromotion@mail.mil

Learn more at

https://army.deps.mil/Army/CMD5/USARC_88RSC/SitePages/BAP/BAP.aspx?Branch=EnlistedmanagementBranch

88th RD Facility

Official Mail Operations

Providing BASOPS service for Official Mail to all facilities located within the 88th RD AOR.

Facility Official Mail Operations is a function of the Directorate of Human Resources at the 88th RD. The 88th RD is responsible for postage expenditure for all facilities within the 88th RD area of operations.

Our main objective is to standardize and provide same baseline level of service for official mail through Stamps.com. The website explains the various training tools to assist you in learning how to meter your facility's mail.

As a reminder, only appointed official mail personnel may meter mail. Each facility is allowed up to three personnel to have access to the Stamps.com system. This means in addition to the listed facility mail manager who sets up the system, you can authorize two other personnel to serve as alternates. The personnel must be full-time military or DoD civilian employees.

In addition, consumable supplies for printing postage are common supply items, requested through the 88th RD ASSB. Generic versions of the Stamps.com postage printer and stamp rolls are no longer used as they are not compatible with the Stamps.com Prolabel printer. Execution of your mailing operations can be done by printing a shipping label di-



rectly onto regular paper, directly to an envelope or printing onto the NetStamps label. The 88th RD ASSB will provide each facility with the necessary amount of supplies needed to successfully perform official mail operations.

To request postage, the facility mail manager will send an e-mail to the Admin Services mailbox. Once the 88th RD OMM transfers funds into the facility sub-account, you will receive an e-mail informing you the transaction is complete.

For all Official Mail/FedEx issues send an e-mail to the team e-mail address: usarmy.usarc.88-rsc.mbx.adminsvc@mail.mil

Official Mail Policies

USPS will be used as the primary source of official mail when it is the least costly transportation method which will meet the required delivery date, security and accountability. If the postage amount exceeds the stamps.com limit for a single piece of mail, notify the 88th RD ASSB team.

The 88th RD ASSB team will determine if an alternate method of shipment will be authorized.

Mail becomes official mail as soon as postage is applied by a distribution center, Official Mail Manager or is placed under UPSP control, whichever occurs first.

Tips for Cost Effective Mailing

- When mailing six sheets or less, use a letter size envelope.
- Send correspondence by e-mail or fax whenever possible and appropriate.
- Mail using the lowest postal rate that meets required delivery date and security requirements.
- Consolidate mail when several items are going to the same address.
- Check with your OMDC/USPS if you need evidence that something was mailed or received.
- If item is time-sensitive, coordinate with 88th RD ASSB team for alternate shipping methods.
- Determine if use of other commercial carriers is cheaper for shipments of items not under the Private Express Statutes.
- Review recurring mailings for continued necessity.
- Limit use of special services such as registered and certified.
- Use drop-shipments for zone rated mail when cost effective.
- Ensure USPS “shape based” pricing is considered when packaging.
- Use packaging provided free of charge by USPS whenever possible.
- Use USPS Priority Flat Rate envelopes and boxes whenever cost effective.
- For additional information and guidance, contact your OMM.

Points of **CONTACT:**

Learn more at

88th RD Chief of Administrative Services Support Branch

Lisa Ruggio
608-388-0318

usarmy.usarc.88-rsc.mbx.adminsvc@mail.mil

<http://www.stamps.com/>

Pay Workshops

Helping Improve Soldier Care

WARRANT OFFICERS															
W-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8296.20	8716.80	9030.60	9377.10
W-4	4665.90	5018.70	5162.70	5304.60	5548.80	5790.30	6035.10	6402.60	6725.10	7032.00	7283.40	7528.50	7888.20	8183.70	8520.90
W-3	4261.20	4438.50	4620.90	4680.30	4870.80	5246.40	5637.30	5821.50	6034.80	6253.80	6648.90	6915.00	7074.30	7243.50	7474.50
W-2	3770.40	4127.10	4236.60	4312.20	4556.40	4936.50	5125.20	5310.30	5537.10	5714.40	5874.60	6066.90	6193.20	6293.10	6293.10
W-1	3309.30	3666.00	3761.40	3963.90	4203.00	4555.80	4720.20	4950.90	5177.40	5355.60	5519.40	5718.60	5718.60	5718.60	5718.60
ENLISTED MEMBERS															
E-9	0.00	0.00	0.00	0.00	0.00	0.00	5637.00	5764.80	5925.90	6114.90	6306.60	6612.00	6871.50	7143.30	7560.30
E-8	0.00	0.00	0.00	0.00	0.00	4614.60	4818.60	4944.90	5096.10	5260.50	5556.30	5706.30	5961.60	6103.50	6451.80
E-7	3207.60	3501.00	3635.40	3812.40	3951.30	4189.50	4323.90	4561.80	4760.10	4895.10	5039.10	5094.90	5282.40	5382.90	5765.40
E-6	2774.40	3053.10	3188.10	3318.90	3455.40	3762.60	3882.90	4114.50	4185.30	4236.90	4297.20	4297.20	4297.20	4297.20	4297.20
E-5	2541.60	2712.90	2844.00	2978.10	3187.20	3405.60	3585.30	3606.90	3606.90	3606.90	3606.90	3606.90	3606.90	3606.90	3606.90
E-4	2330.40	2449.80	2582.40	2713.50	2829.00	2829.00	2829.00	2829.00	2829.00	2829.00	2829.00	2829.00	2829.00	2829.00	2829.00

The 88th RD Finance Division trains and supports Army Reserve units throughout the year in order to assist units to correctly meet audit requirements and improve Soldier care.

The 88th RD Finance Division teams up with other RD's yearly to teach six Army Reserve Headquarters (ARHQ) Pay Workshops which are coordinated by ARHQ and held throughout the country. Each RD sends one to two personnel to teach each of these events.

The workshops provide in-depth instruction and hands-on exercises on the Unit Commanders Pay Report and Pay/Per Data Discrepancy Report.

Students are trained on Active Duty orders processing and entitlements such as Basic Allowance for Housing, Basic Allowance

for Subsistence, Family Separation Allowance, Continental United States (CONUS) Cost of Living Allowance (COLA), incentive and special pay, uniform allowances, and leave. Participants are also educated on computing a Pay Entry Basic Date, taxes, Servicemembers' Group Life Insurance, sure pay and waivers.

In addition to workshops, the 88th RD Finance Division is able to assist a unit directly at the request of the chain of command.

For more information, please call the Finance Division's inquiry line at 608-388-0905 or email usarmy.usarc.88-rsc.mbx.finance-inquiries@mail.mil.

88th RD Directorate of Resource Management **Finance Inquiry Hotline**

The 88th RD Directorate of Resource Management (DRM) serves as the command's principal staff office for the overall management of RD financial resources. The DRM is available to assist supported commands whenever applicable and responsibilities include:

- Direct 88th RD programming, budgeting, financial execution, pay and accounting support along with management functions.
- Administers mission and BASOPS appropriated funds as delegated by the CG.
- Acts as the Fund Allowance Document holder for two-star functional commands that get funds from Army Reserve Headquarters thru ARIMD whose headquarters are within the boundaries of the RD.
- Administers all automated financial systems.
- Accountable to ARHQ and ARIMD for accounting and management of fund control designated for HQ RD and supported functional commands.
- Administers the USAR pay program for all units within the RD boundaries during peacetime and mobilization.
- Oversees management staff activities to include improvement programs, activities and studies.

TPU Soldiers within the 88th RD AOR with finance inquiries can call

608-388-0905

for assistance after having first tried their chain of command

Points of CONTACT:

88th RD Director of Resource Management

Debra L. Dalton

608-388-0492 / debra.l.dalton.civ@mail.mil

RPA and DTS: 608-388-0504

OMAR and GPC: 608-388-0354

Accounting, GFEBs, GTC, WAWF, Audit Readiness and Joint Review: 608-388-0563

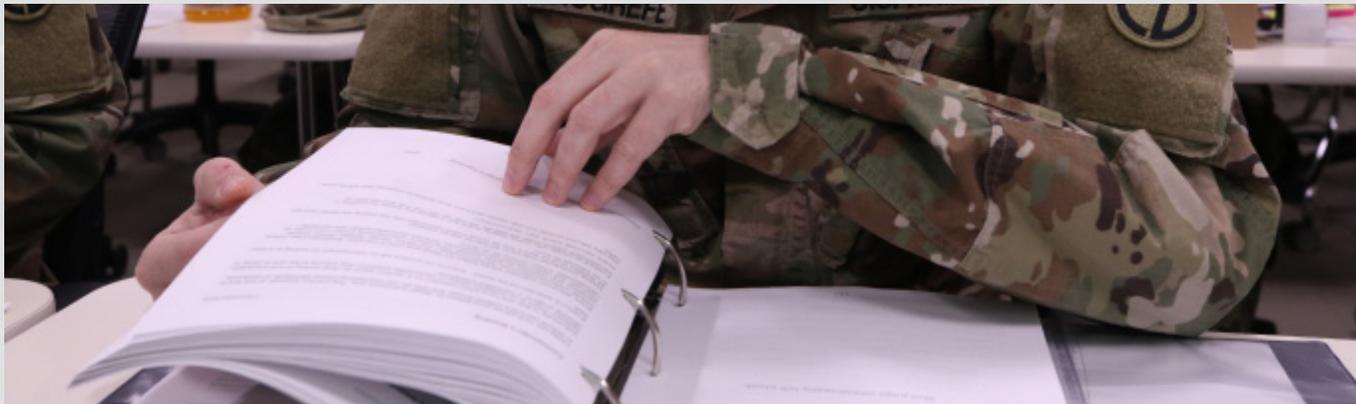
Finance Division Inquiry Line: 608-388-0905

Inquiry Mailbox: usarmy.usarc.88-rsc.mbx.finance-inquiries@mail.mil

Learn more at https://army.deps.mil/Army/CMDS/USARC_88RSC/DRM/default.aspx

88th RD RPACs

Reserve Personnel Action Centers



Since the 88th RD RPACs' genesis on Oct. 1, 2011, they have supported and serviced thousands of Soldiers throughout our 19-state region.

The goal of the RPAC is to provide Soldiers with premier personnel, administrative and financial services while ensuring and enabling unit commanders the opportunity to focus on training and unit readiness.

The 88th RD RPACs consist of 153

personnel functioning in 12 major HUBs and 24 Satellites across the 88th RD area or operations. Since its inception into the 88th RD, the RPAC HUBs and satellites have proven they have a direct impact on Soldier readiness.

Even though commanders have an overall responsibility for Soldier readiness, it is the RPAC's mission to ensure the continuity of Soldier readiness by providing centralized personnel, administrative, and financial actions in a consolidated location.

The RPAC Supervisors are the leaders creating and incorporating initiatives and standards that allow the RPACs and the Satellites to successfully improve quality and efficiency at their facility locations.

One of the goals of the RPACs is to encourage a collaborative working relationship with unit commanders. Without this working relationship, it is difficult for unit readiness to be possible. The common goal for both is to address the needs of the Soldier.

RPACs are dedicated to providing support and service to thousands of Soldiers throughout the northwest region.

Point of Contact:

RPAC Manager
Tammy J. Madden
608-388-0452
tammy.j.madden.civ@mail.mil

Reserve Personnel Action Centers

JBLM, Wash.
253-966-4698

Vancouver, Wash.
360-885-7050

Salt Lake City, Utah
719-366-1724

Aurora, Colo.
719-366-6323

Wichita, Kan.
719-366-5043

Belton, Mo.
719-366-6444

St. Louis, Mo.
314-679-5882

Fort Sheridan, Ill.
719-317-0551

Fort Snelling, Minn.
612-467-7660

Fort McCoy, Wis.
608-388-8416

Southfield, Mich.
719-366-4398

Whitehall, Ohio
719-317-1342

LEARN MORE: https://army.deps.mil/Army/CMD5/USARC_88RSC/DHR/SitePages/RPACMap.aspx





Community Support Outreach

88th RD Army Bands

Army bands provide music throughout the spectrum of military operations to instill in our Soldiers the will to fight and win, foster the support of our citizens, and promote our national interests at home and abroad.

The 88th RD coordinates Army music support to the 19-state region with the command and control of four Army Bands located in seven different locations.

The bands provide music throughout the full spectrum of military operations to instill in our Soldiers the will to fight and win, foster the support of our citizens, and promote our national interests at home and abroad.

Even before the U.S. Army was created in 1775, musicians were an integral part of the military. From the signal corps drummers in the Revolutionary War, to the full brass bands of WWII, music has been a critical part of the Army's success.

88th RD Army bands, like all Army bands, may perform at both military and civilian events which meet regulatory requirements.



Band Performance Requests

To request performance by an Army band or musician, begin by completing a DD Form 2536: Request for Armed Forces Participation in Public Events.

The information is required to evaluate the event for appropriateness and compliance with DoD policies and for coordination with the units involved.

Once completed, submit the request to the link. Please contact one of the below POCs for any additional questions or assistance in fulfilling your request.

Points of Contact:

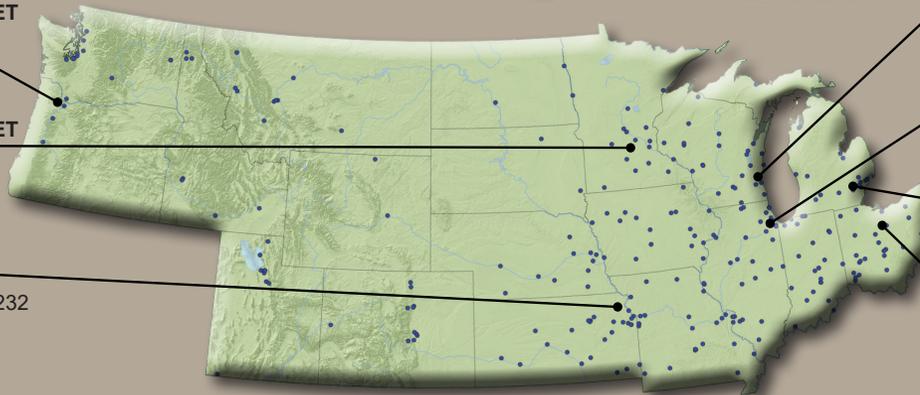
88th RD Mission Command Support Group
608-388-0557
usarmy.usarc.88-rsc.mbx.bands@mail.mil

88th RD Army Bands

204th Army Band DET
Vancouver, Wash.
719-366-5472

204th Army Band DET
Fort Snelling, Minn.
612-713-3689

312th Army Band
Lawrence, Kan.
785-843-1651 ext. 232



484th Army Band DET
Milwaukee, Wis.
414-535-5960

484th Army Band DET
Arlington Heights, Ill.
847-506-7659

338th Army Band (A2)
Livonia, Mich.
734-367-2431

338th Army Band (A1)
Whitehall, Ohio
791-317-1391

Send Band Requests to: usarmy.usarc.88-rsc.mbx.bands@mail.mil

LEARN MORE AT: <http://www.music.army.mil/>



U.S. Army Reserve Ambassadors provide strategic outreach, advocacy and advisory support to Army Reserve units, Soldiers and Families throughout the country.

Ambassadors are considered special government employees who represent the Chief of the Army Reserve without salary, wages or related benefits. Their function is similar to civilian aides to the Secretary of the Army, and they carry a protocol status equivalent of a major general.

Ambassadors build relationships and strive to improve the understanding and knowledge of the Army Reserve within the business and social sectors of communities across America.

They help to educate the public, community leaders, and congressional staff offices about the

capabilities and values of the Army Reserve and the Soldiers who live and work in their communities.

Army Reserve Ambassadors can assist you in many ways:

First, by telling the Army Reserve Story to elected officials, military service clubs, community leaders, and social sectors to ensure the AR contributions, value, and resourcing needs are acknowledged and supported.

Second, they support and advance the CAR's Private-Public Partnership Initiative, which helps sustain our force.

Third, they use their experience and influential status in advocating for Soldiers and Families in a variety of capacities.

Fourth, they partner with USAREC and Cadet Command to ensure the AR gets quality junior leaders for the future.

Finally, Ambassadors provide strategic outreach by opening many doors and often gaining hard-to-get access to important information, services, and benefits to advance and sustain the members of the Army Reserve Family.

Leaders, please reach out to our Ambassadors and invite them to your major organizational and training events such as YTBS, Mobilization and De-Mobilization ceremonies, Yellow Ribbon Events, and Family Support Activities,

Together, you can increase your community's awareness, understanding, and support of the Army Reserve.

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LEARN MORE AT: <http://www.usar.army.mil/community/ambassadors/Pages/default.aspx>



Legislative Liaison

The role of the 88th RD Legislative Liaison is to facilitate relationships between the Army Reserve and members of Congress and their representatives, as well as provide education and outreach to community leaders within the northwest region.

These actions work toward increasing our elected officials' understanding of Reserve Soldier issues, the role of Army Reserve in our nation's defense, and its impact on local economies.

The Army Reserve's legislative affairs representatives are directly responsible to the Chief of Army Reserve for ensuring the integration of the CAR's strategic priorities. Maintaining this relationship is critical.

The Legislative Affairs Division is comprised of 12 legislative affairs representatives in its corporate office, and four full-time legislative liaisons located at each of the four RDs. Legislative Affairs provides divisional support at the local, state and fed-

eral government level.

Their role is to disseminate timely, critical, factual, fully coordinated information to members of Congress, congressional committees and professional staffers.

They also serve as a conduit between members of Congress, constituents, government and nongovernment entities, providing accurate, clear and concise formulated written and oral responses to professional and congressional inquiries.

It is important that lawmakers understand the Army Reserve and know its Soldiers in order to craft laws that serve us all well.



Let's

Tell the Army Reserve Story

Is your unit doing something noteworthy that would be of interest to Community Leaders?

Contact the 88th RD Legislative Liaison and together we will show members of Congress, their staff and other community leaders exactly what the Army Reserve is doing for the Nation as well as what it is doing in their back yard.



Points of
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Learn more at https://army.deps.mil/Army/CMD5/USARC_88RSC/CMDGRP/SitePages/LegislativeAffairs.aspx



Environmental Responsibility



Environmental Compliance

Meeting all regulatory requirements and guidelines while completing the Army Reserve Mission



The 88th RD Environmental Compliance Program assists units and its assets to comply with environmental regulations amidst the complex and technical rules.

There are more than 50,000 pages of environmental regulations in the Code of Federal Regulations (CFR) alone. In addition, state, county and local laws are either equal to or more stringent than that of the federal requirements.

Administering the program are experts employed and located across all 19 states. They are experts in air, water, land, storage tanks, asbestos, radon, pesticides, stormwater, pollution prevention, solid waste, noise, drinking water, recycling, lead, EPCRA, NEPA, environmental clean up, PCBs, hazardous materials, and hazardous waste.

To ensure compliance is maintained, each facility is audited annually using the Environmental Performance Assessment and Assis-

tance System. When issues are discovered, corrective actions are recorded, tracked, and completed.

Staff assistance visits provide further assistance and guidance as needed. Failure to comply with environmental regulations can result in civil and criminal prosecution.

The 88th RD proactively pursues compliance through planning and review, while working closely with facilities and units to provide guidance and improvement.

Our Commitment

The 88th RD is committed to environmental protection and enhancement, pollution prevention and continual improvement.

This is accomplished by meeting or exceeding environmental standards and regulations, enabling Army Reserve operations to maximize readiness and protect Soldiers through the institutionalization of best management practices.

Contact us for guidance and support in:

- Hazardous Waste Management
- Environmental Training
- Spill Response
- Pollution Prevention
- Environmental Audits
- Asbestos and Lead-Based Paint
- Air Resources
- Water Resources



Points of **CONTACT:**

88th RD Environmental Division Chief
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Learn more at

https://army.deps.mil/Army/CMD5/USARC_88RSC/DPW/SitePages/ENVTraining.aspx



The 88th RD Conservation Program is tasked with the protection of our history, the people, and the land on which we live. The Conservation Program is broken down into three areas: Cultural Resources, Natural Resources, and Pest Management. Please contact your local 88th RD Area Environmental Protection Specialist if you have any questions or concerns.

Pest Management is the protection of the people and property from nuisance animal, insect and plant species which can physically injure, harbor disease and/or contain toxins. The 88th RD uses Integrated Pest Management approach to address the issues associated with nuisances.

Cultural Resources are the establishment of a historic preservation program, to include the identification, evaluation, and treatment of historic and cultural properties in consultation with the Advisory Council on Historic Preservation, State Historic Preservation Officer, local governments, Federally-recognized Indian Tribes, and the public, as appropriate, in accordance with federal, state, and local regulations as well as DoD and DA guidance.

Natural Resources provide for the conservation and rehabilitation of natural resources to protect wildlife, sensitive species and ecosystems on Army lands while supporting the training mission. To maintain the ecosystem, a variety of methods are used to include prescribed burns, mowing, agricultural leases, timber harvest, and chemical application to control weeds. By controlling the factors that degrade the ecosystem we support threatened and endangered species, wildlife and habitats.

Pest Management is the protection of the people and property from nuisance animal, insect and plant species which can physically injure, harbor disease and/or contain toxins. The 88th RD uses Integrated Pest Management approach to address the issues associated with nuisances.

More about

Pest Management



The 88th RD embraces an Integrated Pest Management approach to managing pests IAW AR 200-1 and DODI 4150.7.

Pests are broadly defined as any plant, animal or insect whose activities interfere with human health, comfort, and/or property.

Pest management operations are conducted in a manner respectful to the health and safety of personnel and the environment.

Pest management responsibility begins with those individuals who occupy or maintain buildings or open space on any 88th RD facilities.

Non-chemical control efforts are used to the maximum extent possible before pesticides are used. This is done by using Integrated Pest Management principles which consists of combining mechanical and physical, cultural, biological, and chemical control techniques to achieve effective results with minimal environmental contamination.

If pest services are needed, submit a CSS ticket or contact your aFOS or aEPS.

88th RD managed property is home to

14

historic sites,

238

acres of protected wetlands, and

17

types of threatened and endangered species

Points of CONTACT:

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Learn more at

https://army.deps.mil/Army/CMDS/USARC_88RSC/DPW/SitePages/ENV.aspx



Environmental Protection

Protect - Conserve - Restore - Preserve

The 88th RD Environmental Division provides installation Garrison-level support to all Army Reserve tenants, property, facilities, and units throughout the command's 19-state region.

The Army Reserve Environmental Program provides Soldiers and stakeholders with environmentally compliant and sustainable resources through proactive program management in support of mission execution.

Together, we strive to be the Army's premier environmental leaders, supporting and

promoting the highest standards of mission readiness.

In doing so, we reduce the risk to human health, environment, and our military mission.

We provide the region technical expertise, surveys, plans and permits, environmental training, waste disposals, environmental assessments, staff assistant visits, and regulatory inspections.

The 88th RD Environmental Division has both program subject matter experts and local environmental specialists who ensure

regulatory compliance and environmental stewardship is achieved and maintained.

The Environmental Division goal is to identify and correct regulatory or compliance non-conformities and deficiencies thereby reducing commanders' risk of fines and notice of violations.

By working together, we can better manage limited resources, sustain training lands, and improve mission capability; resulting in the 88th RD continuing to be a leader in environmental compliance throughout the Army Reserve.

By working together, we can better manage limited resources, sustain training lands, and improve mission capability; resulting in the 88th RD continuing to be a leader in environmental compliance throughout the Army Reserve.



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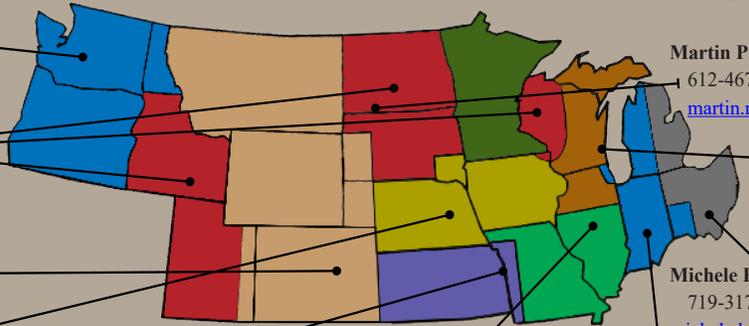
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LEARN MORE AT: https://army.deps.mil/Army/CMD5/USARC_88RSC/DPW/SitePages/ENV.aspx



Protecting the environment and the Army Reserve

The 88th RD Environmental Training program enables the tenant units to meet legally mandated environmental training requirements and actively reduces the environmental risk at all levels from RD commander (landlord) to the unit commanders (tenants).

The 88th RD Environmental Training Team provides courses to meet the requirements of Federal and state environmental regulations as well as AR 200-1.

Having properly trained people leads to sustainability and promotes healthier, safer, and more knowledgeable personnel. Additionally, it promotes improved Soldier readiness, improved efficiency of operations, reduction in waste and the cost of clean-ups.

Environmental considerations must be integrated into all of our activities. Therefore, we request commanders and supervisors at all levels in 88th RD facilities to comply with all applicable environmental protection regulations and policy.

Always ensure personnel receive all required training, as well as ensure all major training events have an environmental risk assessment completed by a trained Environmental Compliance Officer.

88th RD Environmental Training Courses

Hazardous Materials/ Hazardous Waste Generators Initial Course:

What: This is a 3-day (24-hour) course, which meets the hazardous waste generator requirements under Federal Law and Army Regulations. Hazardous material and waste training is a major component of the Environmental Compliance Program.

Who: All full time support personnel working with hazardous materials and hazardous waste must be trained and hold a current certificate. This includes, but is not limited to AGR Motor Sergeants, AGR Supply Sergeants, and all (AMSA/ECS) mechanics.

Hazardous Materials/Hazardous Waste Generators Annual Refresher Course:

What: The 8-hour annual requirement after completing the Initial course to reinforce the issues discussed.

Who: Personnel who have completed the Initial Hazardous Materials/Hazardous Waste Generators course.

Environmental Risk: Advanced Environmental Compliance Officer Training Course:

What: This is a one-day (8-hour) course designed to inform the student of the roles and responsibilities of the ECO and to support the Command as required in AR 200-1. The course is centered on an exercise for the preparation, execution, and return from a training exercise. It covers many environmental aspects of the operation to include coordinating with the host environmental office.

Who: IAW AR 200-1, each Commander must appoint a Unit Environmental Compliance Officer (ECO) to monitor the unit's environmental compliance and advise on environmental requirements whether it is laws at Home Station, U.S. installation or Host Nation.

Reserve Soldier Hazardous Materials/Waste/Spill Clean-Up Course:

What: This is a half-day (4-hour) awareness course that combines an overview of hazardous materials and hazardous waste issues and/or a condensed spill clean-up course.

Who: Intended for units whose personnel meet the requirement for hazardous material/hazardous waste training, but cannot attend the Initial course. This course is offered at the request of the unit Commander and can be held on drill weekends at the unit's location.

Points of
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88th RD Environmental Training Contractor

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Learn more at https://army.deps.mil/Army/CMDS/USARC_88RSC/DPW/SitePages/ENV.aspx



Equipment Support and Services



Equipment Maintenance and Storage



Provided by 88th RD AMSAs, ECSs and MECS

The 88th RD G-4 provides high-quality, efficient equipment maintenance and storage support to customer units within the 88th RD area of operations.

The 88th RD accomplishes that mission through Area Maintenance Support Activities (AMSAs), Equipment Concentration Sites (ECSs), and the Medical Equipment Concentration Site (MECS).

Overseeing these activities are seven Supervisory Maintenance Specialists (SMSs) dis-

persed across the region.

Customer units who store equipment at ECSs must conduct an annual physical inventory of stored equipment.

Equipment turned in for maintenance with damage other than fair wear and tear will be refused until a Commanders Letter of Release or a release from the FLIPL IO accompanies the work order.

Customer units requiring equipment maintenance must submit an Equipment Density and

Unit Maintenance Plan (EDUMP) to their supporting AMSA or ECS for support in accordance with USARC 750-1. This serves as a written agreement between Unit and Maintenance Activity.

Properly scheduled maintenance allows for shorter return times and higher mission readiness.

Additionally, it allows the supporting maintenance activity to schedule workload equally throughout the year.

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MECS 88

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ECS 33*, 42

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133*, 136*, 138, 159*

AMSA: Area Maintenance Support Activity
ECS: Equipment Concentration Site
MECS: Medical Equipment Concentration Site

* Denotes Branch Maintenance Activity associated with an AMSA or ECS

LEARN MORE AT: https://army.deps.mil/Army/CMD5/USARC_88RSC/DOL/default.aspx

Non-Tactical Vehicles

GSA Lease Vehicles Assigned to 88th RD Facilities



The 88th RD Directorate of Logistics provides customer units support with the placement of non-tactical vehicles assigned to facilities within the northwest region.

Authorized uses include official government business, administrative facility support such as pick up and delivery of mail, ceremonies, military funerals, casualty notification, casualty assistance visits, and transport only for lodging-in-kind program during battle assemblies.

Unauthorized uses include personal er-

rands, recreation, transport of Family or friends, transport to private residence, tactical missions, annual training support, and unit field training exercises.

NTVs are not allowed for off-road driving (only concrete, asphalt, or improved surfaces), and not to augment unit equipment shortfalls.

Each NTV's permissible operating distance is 1,200 miles per month will not exceed distance of 200 miles from the facility.

Issued fuel cards will only be used for the assigned vehicle and will not be used for in-

correct fuel type or more than tank volume or the purchase of personal items such as snacks, cigarettes, etc. Violations of this nature may result in operator being held financially liable and criminal prosecution under Title 18, USC.

Damage and repairs will be assessed for liability based upon details in SF91 Vehicle Accident/Incident Report. Vehicle fines and tolls are the sole responsibility of operator.

The 88th RD can withdraw, suspend, or terminate NTV assignment based upon any unauthorized use of vehicle or fuel card.

Safe Driving

- Obey all speed limits and traffic signs
- Fasten all occupant safety belts
- Never drive while under the influence of alcohol or drugs
- Limit distractions
- No texting when driving

Authorized Use of Vehicles

- Official government business in support of the facility
- Military funerals, casualty notification, and casualty assistance duties
- Military and civilian personnel at ceremonies in official status
- 1,200 miles, 200 miles one-way

Unauthorized Use of Vehicles

- Will not be used to support unit training events
- Will not be used for commuting between home and work
- Will not be used for personnel in TDY status



Vehicle Allocation: Vehicles funded by 88th RD are facility assets, not unit or individual assets. The number of vehicles assigned is determined primarily on authorized utilization. Fleet utilization reviews are conducted as directed by the Department of the Army and use accrued mileage as a standard to justify retention. Vehicles identified for turn-in due to lack of utilization are not replaced based on GSA's schedule.

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Learn more at

https://army.deps.mil/Army/CMDS/USARC_88RSC/DOL/default.aspx

New Equipment

Fielding and Training



The 88th RD G-4 manages two New Equipment Fielding Facilities (NEFF) which conduct new equipment fielding in accordance with U.S. Army Reserve Command G-4 Force Modernization guidance.

NEFFs coordinate new material training requirements, execute new material fielding plans, monitor new material fielding actions, and track completion of de-processing actions and accountability transactions.

They coordinate, monitor and execute the second destination transportation requests provided by the unit.

Prior to de-processing, NEFFs receive, inventory, tag, and provide temporary storage of new equipment that is shipped from Program Managers.

NEFFs identify additional support, facility requirements and coordinate as needed.

NEFF sites provide all facility resources necessary to conduct both OPNET and

FLMNET. This includes storage space, warehouse space, hard top parking areas, maintenance bays, administrative space and classrooms.

Training is provided by the program manager, with the support of the NEFF. Any live fire or range requirements are the gaining units responsibility.

The NET training process begins with the New Material Information Briefing which discusses training requirements.

Advantages of NEFFs

New Equipment Fielding Facilities have proven advantages for supported units. These include reduced coordination requirements between unit command teams and USARC SI's.

Increased accountability due to having full-time staff trained to receive, secure, and account for new equipment prior to hand-off.

Reduced cost to store equipment prior to

de-processing due to unit's challenges with adequate storage space at home station.

Most importantly, they eliminate distraction from unit primary mission requirements.

Points of Contact:

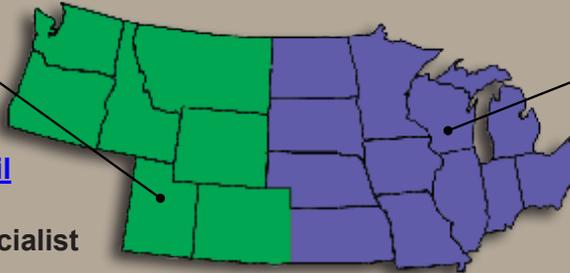
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LEARN MORE AT: https://army.deps.mil/Army/CMDS/USARC_88RSC/DOL/default.aspx



Energy Resilience

Energy Resilience is the ability to prepare for and recover from energy disruptions that impact mission assurance on military installations. It ensures available, reliable and quality power to continuously accomplish missions from military installations and facilities. Critical energy requirements are based on critical mission operations on military installations or facilities that require a continuous supply of energy in the event of an energy disruption or emergency.

Specific actions that 88th Readiness Division Energy team are working on in FY21 to develop resiliency at our facilities are development of a virtual Installation Energy and Water Plan (v-IEWP) for our area of operations, refinement of the critical asset list, resiliency focused QUTM (utilities) funded and Energy Resilience and Conservation Improvement (ERCIP) projects, and installation of meters and Enhanced Building Control Systems (EBCS) systems at key sites.

Army Directive 2020-03: states that “Commanders of landholding commands will execute (IEWP) identified energy and water requirements by: (1) programming and submitting requirements for consideration during the planning, programming, budgeting, and execution process and overseeing execution of resources to address risks to installation energy and water resilience.”



A Virtual Installation Energy and Water Plan (v-IEWP) provides a roadmap for achieving increased security, resilience, readiness, and mission assurance. This v-IEWP provides the goals, strategies, tasks, timeline, and responsible parties for the next five years of energy and water (E&W) management. Detailed site-specific assessments and potential courses of action will be developed for the highest priority critical installations within each RD's area of responsibility.

QUTM and ERCIP projects allow us to ensure systems are in place at critical locations to provide mitigations to possible outages thus ensuring mission continuation. This includes measures such as microgrids, backup generators, turbines, PV arrays and battery storage systems. QUTM efficiency projects reduce the resiliency require-

ments at these critical locations. Reducing the energy required provides for decreased up-front capital costs, smaller space requirements for backup power and storage systems or allows for longer operation on existing resiliency systems.

Installation of new meters and EBSCS systems will enhance resiliency by allowing us to monitor and address outages of energy and water resources at key sites.

In addition, the Energy Team is evaluating the feasibility of “Mobile Utility Systems,” which could be strategically located throughout the 88th RD region and would provide the Army Reserve with the capability to be resilient and flexible in many locations. We are also evaluating the feasibility of various filtering treatments to reduce air borne contaminants at our facilities.

Energy Saving Tips

Lighting

- Turn off lights when not in use. Interior fire lights will remain on at all times.
- Use only minimal lighting necessary in hallways during duty hours.
- Exterior lights are only turned on during hours of darkness.

Water conservation

- Turn off water faucets when not immediately needed.
- Ensure irrigation of grounds is done at night or early morning.
- Report all water leaks or improperly functioning fixtures immediately to the aFOS.

Door discipline

- Requires constant monitoring and on-the-spot corrections by leadership.
- Keep exterior doors, interior doors for foyers or leading to unheated and un-cooled rooms, and stairwell and fire doors, closed.

Electronic devices

- Turn off when not in use and at the end of every business day.

Windows

- Keep windows closed during winter heating season and keep shades open.
- Windows may be opened in spring and fall when heating and cooling are not needed.
- Keep windows and blinds closed during summer season to restrict daytime heat.

Freezers and refrigerators

- Turn off or down settings when not used.
- Consolidate items into one unit.
- Do not operate personal refrigerators.

Indoor temperatures

- Max 72°F when heating
- Min 76°F when cooling.
- Turn off heat, unless genuine need exists, when outdoor temperature is above 65°F.
- Turn off AC when outdoor temperature drops below 78°F.
- Do not heat above 50°F or air condition unoccupied rooms and buildings.
- Space heaters and window AC units are prohibited unless authorized by Facility Commander and approved by 88th RD.

8.5

Million Dollars were spent by the 88th RD on Utilities in FY20

25%

of all facilities are inspected annually for energy conservation

950,000+

energy dollars saved today are training dollars for tomorrow

Points of
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Learn more at

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https://army.deps.mil/Army/CMDS/USARC_88RSC/DPW/SitePages.aspx

Maintenance, Repair and Services

88th RD Facility Operations Specialists



Facility Operations Specialists (FOS) are our customer's direct representative for all facility maintenance, repair and services across the 88th RD 19-state region.

There are 10 FOS regions geographically dispersed throughout our area of operations. Each FOS has access to multiple contracting tools that support smaller maintenance and repair issues. These tools include a Government Purchase Card (GPC) and a job order

contract.

FOSs are also the contracting officers representative for service contracts in their region. Additionally, the FOS provides guidance to the Real Property Management Boards and Real Property Planning Boards as needed.

Within each FOS region, three area Facility Operations Specialist (aFOS) help inspect each facility and work closely with Facility Coordinators and Site Commanders to identi-

fy facility problems, needed upgrades or service contract issues.

These 27 contracted personnel work closely with the FOS to ensure facilities are mission ready. The aFOSs represent our tip-of-the-spear and are usually the first to enter repair and service tickets into the Customer Support System. These tickets are approved by the FOS and routed to our Work Control Center for planning and execution as required.

Points of

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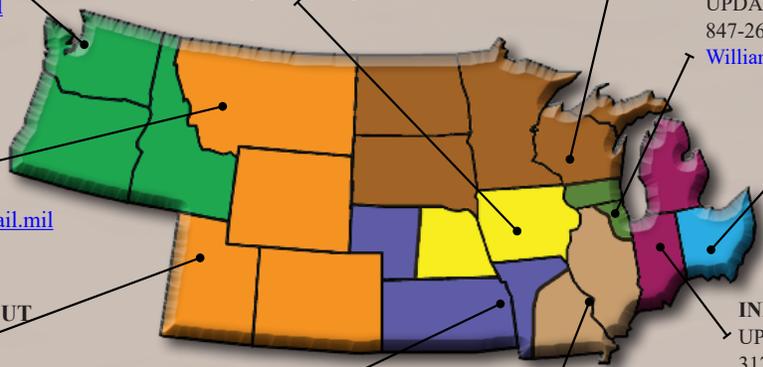
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LEARN MORE AT: https://army.deps.mil/Army/CMD5/USARC_88RSC/DPW/SitePages.aspx

Facility Protection

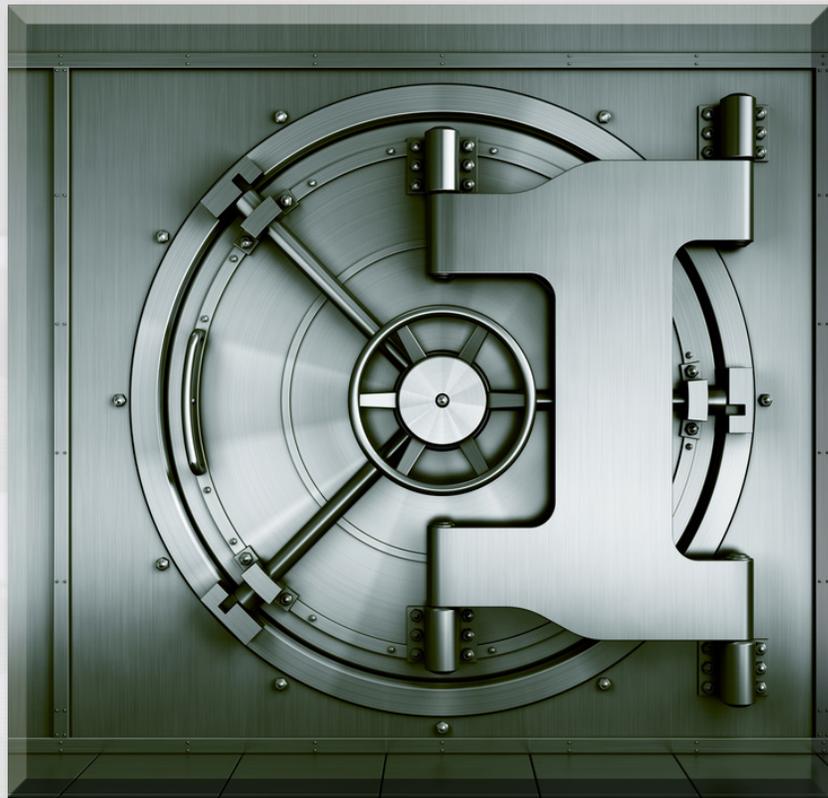
Always ready - always alert, because someone is counting on you!

The 88th RD fulfills a critical role in the physical security of Army Reserve facilities within the command's 19-state region.

There are six USARC Compliance Inspectors in the region who perform mandatory inspections of all USAR assets on an 18 month rotational basis with re-inspections of not adequate inspections occurring 6 months after an initial inspection.

Inspections identify structural and procedural deficiencies. Procedural deficiencies are individual command responsibility, while structural deficiencies require a Customer Support System (CSS) ticket input by the Facility Coordinator.

Inspected commands can access their inspection reports via the new Physical Security Compliance Inspection Tool (PSICT) at <https://opminspections.ar.ds.army.mil> OFTS. To be able to see a report, commanders and command representatives must first access the site so that their digital imprint is made.



Antiterrorism Program

The 88th RD Antiterrorism program provides multiple services to units and Soldiers across the region.

Support includes threat, criticality and vulnerability assessments, as well as guidance for facility antiterrorism planning.

Additionally, the 88th RD conducts comprehensive program reviews. All commands are required to conduct triennial AT Program Assessments and forward a completed copy to 88th RD ATO.

1,201

**Security Compliance
Inspections are
conducted throughout
the region by the 88th
RD Physical Security
Inspection Team**

Points of Contact:

Micah Komp
G-34
608-388-0578

Colby Jewell
Deputy G-34
608-388-0575

Antiterrorism:

Joseph Yount: 608-388-0580
Michael Fanell: 608-388-0357

Physical Security

Mark Geikowski: 608-388-0576
Larry Frady: 608-388-0101

Physical Security Inspectors:

Chase Laffea: (ND, SD, MN, WI, N. IA) **608-377-3985**
Will LeMaster: (S. IL, E. NE, E. KS, MO) **608-377-1689**
Charles Waligura: (MI, OH, S. IN) **719-317-1481**
James Johnson (WA, OR, ID, MT, WY) **608-630-4044**
Steve Peloquin: (S. IA, N. IL, N. IN) **757-214-8211**
James Powell: (UT, CO, WY, W. NE, W. KS) **719-214-3614**

LEARN MORE AT: https://army.deps.mil/Army/CMD5/USARC_88RSC/DES/default.aspx





Functional Training Support



Real-world maintenance, supply, transportation and allied trades hands-on training available throughout the regions!

The 88th RD's Hands-On Training Program is an innovative approach to training which provides hands-on sustainment training for AR Soldiers and Military Technicians with logistical occupational specialties and duties.

The program provides real-world maintenance, supply, allied trades and transporta-

tion hands-on-training throughout the 88th RD's area of responsibility.

The HOT Program utilizes Area Maintenance Support Activities and Equipment Concentration Sites for specialty courses as well as two Centers of Excellence located at Fort McCoy, Wis., and Ogden, Utah.

Utilizing these resources, a multitude of

HOT sustainment training opportunities are available in a variety of locations.

A variety of pop-up and specialty courses can be created based on demand. Quota Source Managers can also utilize the next ATRRS Training Requirements Arbitration Panel to request seats specifically for their Unit or Command.

Please contact us to schedule sustainment training for your Unit at an AMSA or ECS, to reserve seats in a CoE course, or to request a pop-up class.

88th RD Logistics Sustainment Training Courses Available on Fort McCoy

Welding & Fabrication Sustainment Training

Students will become familiar with the following Welding Process to include, Principles, Theories and Best Practices as well as all Safety aspects of each process; Shielded Metal Arc Welding, Gas metal Arc Welding, Gas Tungsten Arc Welding, Oxy-Acetylene Flame Cutting, Plasma Cutting.

RT-608: Refrigeration and EPA-608

Students will be trained on fundamentals of how refrigeration works and instruction on system maintenance, diagnostics and repair. An EPA-608 test will be given for certification. Students will demonstrate hands-on proficiency in diagnostics and repair.

ART-609: Automotive Refrigeration Training & EPA 609

Students will be trained on fundamentals of how refrigeration works and instruction on system maintenance, diagnostics and repair. An EPA-609 test will be given for certification. Students will demonstrate hands-on proficiency in diagnostics and repair.

ASV-FLM: Armored Security Vehicle-Field level Maintenance

Students will be given an overview of the M1117 Armored Security Vehicle and provided in depth instruction on vehicle systems. Students will become familiar with the components of all the systems of the ASV and will identify component locations, functions of components and systems, possible malfunctions and troubleshooting procedures. Students will remove turret and the engine and drive assembly.

KALMAR RTCH FLM: KALMAR-Rough Terrain Container Handler FLM

Students will learn in a mixture of classroom and maintenance shop bay environment. Students will be given instruction on operation of the Rough Terrain Container Handler and in depth instruction of maintenance procedures, to include troubleshooting the hydraulic & electrical systems. This course is primarily on maintenance

procedures, and will not result in driver certification or licensing.

FMTV-FLM: Family of Medium Tactical Vehicles-Field Level Maintenance

Students will be given an overview of the Family of Medium Tactical Vehicles and provided in depth instruction on vehicle systems. Students will become familiar with the components of all systems of the FMTV and identify component locations, functions of components and systems, possible malfunctions and troubleshooting procedures.

HEMTT-FLM: Heavy Expandable Mobility Tactical Truck

Students will be given an overview of the Heavy Expanded Mobility Tactical Trucks and provided instruction on vehicle systems. Students will become familiar with the components of all systems of the HEMTT and identify component locations, functions of components and systems, possible malfunctions and troubleshooting procedures.

BHL-FLM: Backhoe Loader Field Level Maintenance

Students will be given an overview of the Back Hoe Loader and provided in depth instruction on vehicle systems. Students will become familiar with the components of all the systems of the BHL and will identify component locations, functions of components and systems, possible malfunctions and troubleshooting procedures.

M9 ACE - FLM: M9 Armored Combat Excavator (Ace)-Field Level Maintenance

Students will be given an overview of the M9 Armored Combat Excavator and provided instruction on vehicle systems. Students will become familiar with the components of all the systems of the ACE and will identify component locations, functions of components and systems, possible malfunctions and troubleshooting procedures.

M966H-FLM: M966H 5 Yard Loader – Field Level Maintenance

Students will be given an overview of the M966H 5 Yard Loader and provided in depth instruction on vehicle systems. Students will become familiar with the components of all the systems of the M966H and will identify component locations, functions of components and systems, possible malfunctions and troubleshooting procedures.

Points of
CONTACT:

Fort McCoy Logistics Sustainment Training

MAJ Jason Sabish

608-388-8806

jason.j.sabish.mil@mail.mil

Learn more at

https://army.deps.mil/Army/CMD5/USARC_88RSC/DOL/default.aspx

LOCAL TRAINING AREAS

88th RD LTAs provide units the venues to conduct the field training Soldiers want and deserve.

8 8th RD Local Training Areas provide Soldiers opportunities to perform in their jobs, train close to home, and make the most out of Battle Assemblies. The LTAs offer units the use of facilities, grounds and training areas to include 25-meter Baffled Ranges, convoy operations, engineer equipment dig sites, as well as Field Training Exercises.

Units can access request forms on the 88th RD SharePoint at https://army.deps.mil/Army/CMDS/USARC_88RSC/DPT/Default.aspx.

Visit our RFMSS Site:
<https://rfmssbackup.belvoir.army.mil/USARLTA/>

Visit our RFMSS Site:
<https://rfmssbackup.belvoir.army.mil/USARLTA/>



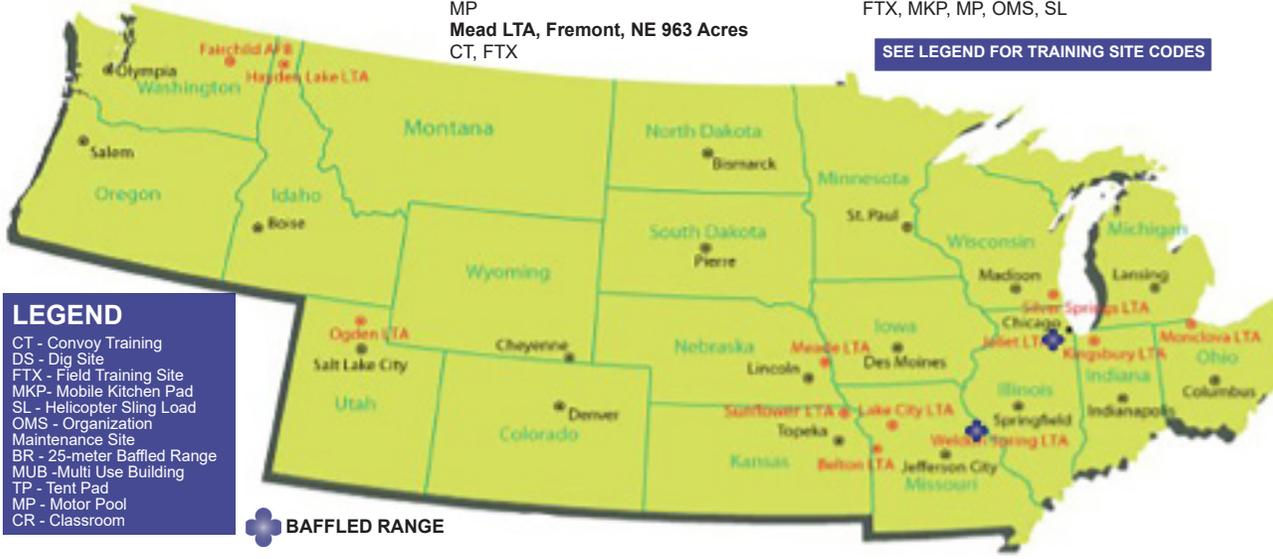
88th RD LOCAL TRAINING AREA LOCATIONS/FACILITIES

Joliet LTA, Joliet, IL 3,551 Acres
 FTX, CT, MKP, BR, MUB, TP, CR, DS
Weldon Spring, MO 1,714 Acres
 CT, FTX, MP, MKP, OMS, BR, SL, TP
Kingsbury LTA, Kingsbury, IN 919 Acres
 CT, FTX, CR, SL, DS

Sunflower LTA, Desoto, KS 80 Acres
 FTX, SL
Belton LTA, Belton, MO 84 Acres
 SL, CT, FTX
Lake City LTA, Independence, MO 7 Acres
 FTX
Hayden Lake, LTA, Hayden, ID 65 Acres
 MP
Mead LTA, Fremont, NE 963 Acres
 CT, FTX

Monclova LTA, Toledo, OH 7 Acres
 CT, FTX, MKP, MP, OMS, SL
Ogden LTA, Ogden, UT 138 Acres
 CT, FTX, MKP, MP, OMS, SL
Fairchild AFB, Fairchild, WA 11 Acres
 CT, FTX, MKP, MP, OMS
Silver Spring LTA, Silver Springs, WI 112 Acres
 FTX, MKP, MP, OMS, SL

SEE LEGEND FOR TRAINING SITE CODES



Here
 is your
 chance
 to have
 BA
 away
 from
 the
 ARC!

FUNCTIONAL TRAINING SUPPORT

Point of
CONTACT:

88th RD Local Training Area Director
 Michael D. Bryant
 608-388-0589
michael.d.bryant20.civ@mail.mil

Learn more at

https://army.deps.mil/Army/CMD5/USARC_88RSC/DPT/default.aspx

Multi-Functional Training Program

88th Readiness Division Multi-Functional Training Program (MFTP) provides supported commands with individual training on core foundational readiness systems

The 88th Readiness Division Hybrid MFTP provides a unique modular training opportunity for individuals to gain an initial introduction to core Foundational Readiness Systems. The MFTP enables Soldiers and Civilians to become more proficient in their desired functional areas of expertise.

88th RD MFTP Foundational Readiness Training Courses Offered:

- NetCentric Unit Status Report (NetUSR)
- Mission Analysis Readiness Resources Synchronization – Nipr (MARRS-N)
- Total Ammunition Management Information System (TAMIS) User, MGR
- Global Combat Support System-Army (GCSS-A) Supply, Maintenance
- Commander’s Strength Management Module (CSMM)
- Automated Inspection Program (AIP)
- Medical Electronic Data Care History and Readiness Tracking (MED-CHART)
- Safety and Occupational Health (SOH)





Points of
CONTACT:

Learn more at

88th RD Multi-Functional Training Program

James (Rudy) Rudorfer

james.e.rudorfer.ctr@mail.mil

Col. Doug Eisenschenk

douglas.j.eisenschenk.mil@mail.mil

https://army.deps.mil/Army/CMD5/USARC_88RSC/DPT/default.aspx



THIS U.S.

COMBAT

KELL
ASSIGNED TO BRAVO COMPANY, 321ST ENGINE

ATTACHED TO THE 2ND MA

BORN IN SPOKANE, WASHI

KILLED IN ACTION NEAR RAMA

(POSTHUMOUSLY) AWAR

BRONZE STAR MEDAL

PURPLE HEART

MERITORIOUS SERVICE

IN MEMORY OF

CORPORAL
TAYB. GROTHE

ENGINEER BATTALION, 416 THEATER ENGINEER COMM
MARINE EXPEDITIONARY FORCE

VIETNAM: 27 JUNE 1985

IRAQ: 03 MAY 2007

DECEASED

Honoring
our Fallen Heroes



Casualty Operations

Casualty Notification & Assistance and Military Funeral Honors

Casualty Operations is a function of the 88th Readiness Division's Directorate of Human Resources.

The 88th RD is responsible for casualty notification and casualty assistance as well as military funeral honors.

When a Soldier in an active duty status, Retiree, or special category DA Civilian dies, the casualty notification and assistance program is engaged. It begins by dispatching a Soldier and a chaplain to notify the Family.

After notification, an assistance officer is assigned to each Family. This Soldier provides compassionate assistance for Families in a broad range of areas.

Assistance provided to Family members includes, but is not limited to: transportation; explaining and assisting in applying for and receiving benefits and entitlements; obtaining copies of official records, reports and investigations; legal matters (including tax issues); receipt of personal effects; burial expenses; injury, mortuary and funeral honors assistance; relocation assistance (including shipment of household goods); liaison assistance with other



federal agencies; information and referral, including coordinating with outside agencies such as benevolent and philanthropic agencies; as well as emotional and spiritual support.

Military funeral honors is a ceremonial

paying of respect to the veteran's Family. An honor guard detail of at least two members of the military will, at a minimum, perform a ceremony which includes the playing of Taps and the folding and presentation of the American flag to the next of kin.

Casualty Notification & Assistance and Military Funerals are “NO FAIL” Missions!

ALL

AGR Soldiers at and above the ranks of SFC, WO-2 and CPT are required to certify annually in casualty notification and assistance



Major commands and their subordinate units are tasked with these missions. AGR Soldiers may be assigned to casualty notification or assistance mission.

Troop Program Unit (TPU) Soldiers may perform military funerals and be paid on a DA 1380 (this does not affect unit budgets, RMA, etc.), signed by the Soldier's commander or representative with signature authority.

Points of
CONTACT:

88th RD Chief of Casualty Operations
Jenny L. Bryan
608-388-0435

usarmy.usarc.88-rsc.list.dhr-mpd-casualty-ops@mail.mil

Learn more at

www.hrc.army.mil/TAGD/CMAOC

Memorializations

Honoring Heroes and Inspiring Communities

The 88th Readiness Division manages a small, but crucial part in The Army Memorial Program which honors fallen Soldiers by memorializing facilities in their name. It also has a responsibility to Soldiers, families, units and communities to stay true to the purpose of the program.

The Army Memorial Program, Army Regulation 1-33, states “The memorial

program is designed to – (1) Honor deceased heroes and other deceased distinguished men and women of all races in our society. (2) Present them as inspirations to their fellow Soldiers, employees, and other citizens.”

The 88th RD Public Affairs Office is the primary point of contact for memorialization instructions, packet templates and submission procedures for facilities that fall

within the 88th RD’s 19-state region.

The adjoining chart outlines the basic steps for a typical memorialization.

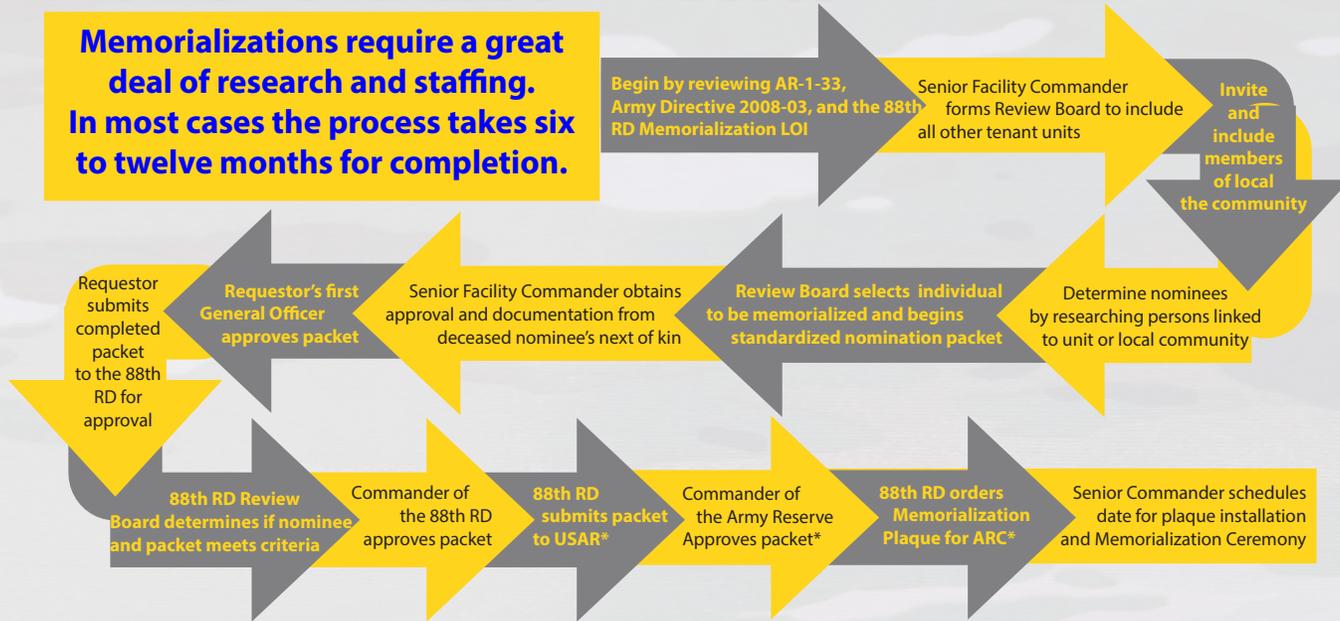
Beware that other factors can increase the number of reviews and push final approval authority to the Secretary of Defense.

Read more at: <https://www.dvidshub.net/news/190830/88th-rsc-supportsmemorial-program-honor-heroes-and-inspirecommunities>



The Memorialization Process

Memorializations require a great deal of research and staffing. In most cases the process takes six to twelve months for completion.



**If required based on facility location*

Points of
CONTACT:

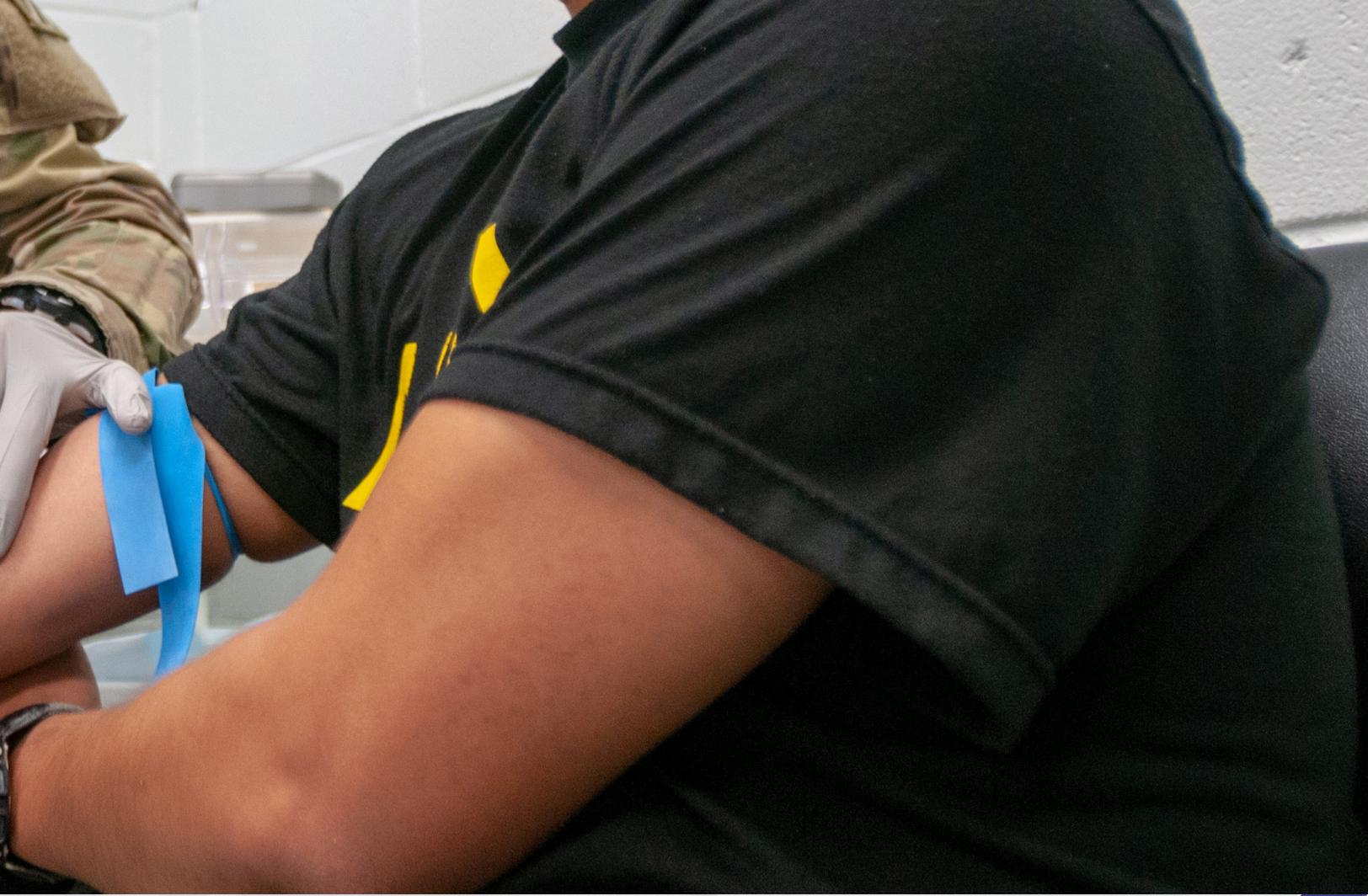
88th RD PA Chief
Cheryl Phillips
 608-388-0323
cheryl.d.phillips3.civ@mail.mil

Learn more at

https://army.deps.mil/Army/CMDS/USARC_88RSC/PAO/SitePages/Documents.aspx



Medical Programs and Health Services



88th RD Health Services Branch LODs, MAR2s and INCAPs

The 88th RD Health Services Branch (HSB) provides administrative operations for Line of Duty (LOD), Incapacitation Pay (INCAP) and MOS Administrative Retention Review (MAR2) actions in support of all Army Reserve Soldiers within the northwest region.

LOD: Line of Duty

An LOD is a process that documents a Soldiers' injury, illness, disease or death during a duty status. An LOD is essential for medical care for a prolonged injury or disease.

LODs are required for INCAP claims, Medical Evaluation Boards (MEB) and follow-up medical care. LODs also protect Soldiers and the government. The 88th RD HSB provides assistance in reviewing

pre-approved, informal and formal LODs within the region. All LODs are required to be uploaded into the eMMPS system and are initiated at the unit administrative level.

Formal LODs require an investigation by an investigating officer who is appointed by the Soldiers' MSC. Required documents to initiate an LOD includes a completed DA Form 2173; supporting medical documentation and proof of duty status at time of inju-

ry/illness. LODs can be submitted no later than 180 days from the date of injury or from the date active duty orders ended (an extension request can be submitted if after this time.) AR 600-8-4 Line of Duty Policy, Procedures and Investigations published on March 15, 2019 can be found at:

https://armypubs.army.mil/epubs/DR_pubs/DR_a/ARN1036-AR_600-8-4-000-WEB-1.pdf.

MAR2: MOS Administrative Retention Review

MAR2 is designed to provide commanders a tool to utilize with Soldiers in their commands who have permanent medical limitations that meet retention standards and require an administrative review to determine if the Soldier can perform his/her primary military occupational specialty or in a worldwide

field environment.

The 88th RD HSB is the adjudication authority for all MAR2 cases within the northwest region. MAR2 packet documents include: DA FORM 4856; MAR2 process counseling; Soldier's memorandum; commander's recommendation; and current

SPRINT within 12 months (hearing only). AR 635-40 Physical Evaluation for Retention, Retirement or Separation published on Jan. 19, 2017 can be found at:

https://armypubs.army.mil/epubs/DR_pubs/DR_a/pdf/web/ARN6811_AR635-40_ADMIN_WEB_Final.pdf.



Soldier Care Doesn't Stop with Medical Care

INCAP: Incapacitation Pay

Incapacitation Pay is retroactive pay a service member can receive for compensation of lost wages due to an approved ILD condition. Headquarters, U.S. Army Reserve has authority to approve up to six months of INCAP. USARC G-1 has authority to approve seven to 24 months of INCAP. DA is the approving authority for claims longer than two years.

INCAP is a two-tiered system.

Tier I: For an RC member who is unable to perform military duties, due to an in line of duty (ILD) condition.

The member may earn retirement points in

order to satisfy the requirements of a qualifying year of service, by completing correspondence courses approved by SECARMY.

Tier II: For Soldiers who are able to perform military duties and demonstrate a loss of nonmilitary earned income as a result of an ILD condition. To qualify, SM must demonstrate a loss of civilian earned income. Members able to perform military duties may participate in active or inactive duty and earn retirement points for a qualifying year of service. SM can submit a claim period up to three month increments.

Requirements to initiate an INCAP claim include: An approved LOD; DA Form 2173, DA 7574, commander memorandum, DA 3349, medical treatment plan, medical documents, job description, military and civilian paystubs, employer letter and a TL History for months being claimed.

PAM 135-381 Incapacitation of Reserve Component Soldiers published on January 3, 2021 can be found at:

https://armypubs.army.mil/epubs/DR_pubs/DR_a/ARN30298-PAM_135-381-000-WEB-1.pdf

Points of CONTACT:

88th RD Health Services Branch
usarmy.usarc.88-rsc.mbx.incap-lod@mail.mil

Learn more at https://army.deps.mil/Army/CMD5/USARC_88RSC/SitePages/BAP/BAP.aspx?Branch=Health-ServicesBranch

Human Immunodeficiency Virus Assistance

HIV Assistance Program is a function of the Directorate of Human Resources at the 88th Readiness Division. The 88th RD will provide Commander and Soldier assistance to units in support of its BASOPS mission.

- **Role of the HIV Program Manager:** Upon positive test results, the 88th RD Program Manager will receive notification from HRC/USARC that a Soldier may be infected in its area of operations; program manager will notify the unit commander and walk through the process for Soldier counseling, a second confirmatory test and Soldier retention options.
- **Can a HIV Soldier remain in the Selected Reserve?** Generally, yes. Soldiers found fit will be permitted to serve in the Selected Reserve in a nondeployed billet, if available. Grade, MOS, and commuting constraints are applicable per existing regulations. Soldiers meeting fitness standards and placed in nondeployable billets must be re-evaluated at least annually. Initial and subsequent evaluations will be at the Soldier's expense, see AR 600-110, para 7-12a.
- **Separation Procedures:** HIV infected USAR Soldiers who demonstrate progressive clinical illness or immunological deficiency, as determined by medical authorities, and who do not meet medical retention standards under AR 40-501 will be processed per AR 135-178 (enlisted) or AR 135-175 (officer), see AR 600-110, para 7-13b.
- **Soldier Confidentiality:** Soldier HIV status will be treated with the utmost confidentiality, in accordance with HIPPA standards. Only those individuals in the Soldier's chain of command who your commander has decided have a "need to know."



About HIV

Human Immunodeficiency Virus, commonly known as HIV, is the virus which can lead to Acquired ImmunoDeficiency Syndrome, or AIDS.

Unlike some other viruses, the human body cannot get rid of HIV. That means that once you have HIV, you have it for life.

HIV affects specific cells of the immune system, called CD4 cells, or T cells. Over time, HIV can destroy so many of these cells that the body can't

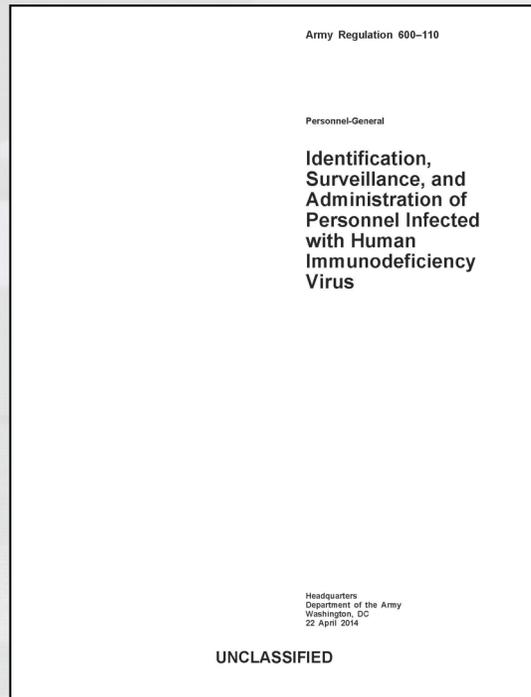
fight off infections and disease. When this happens, HIV infection leads to AIDS.

Although there is no cure for HIV, the use of Antiretroviral Therapy (ART), can dramatically prolong the lives of many people infected with HIV and lower their chance of infecting others.

It is important that people get tested for HIV and know that they are infected early so that medical care and treatment have the greatest effect.

In addition to the 88th RD HIV Program Manager, the following offices can provide referrals to counseling and/or assistance programs which may help employees with HIV concerns and/or diagnosis to find local treatment resources, including peer support/recovery groups.

- 88th RD Surgeons Office: 608-388-0545
- 88th RD Director of Psychological Health: 608-388-0338
- 88th RD Health Services Branch: 608-388-0436
- Military One Source: 1-800-342-9647



https://armypubs.army.mil/epubs/DR_pubs/DR_a/pdf/web/r600_110.pdf

Points of
CONTACT:

88th RD HIV Program Manager
Gary Talbot
608-388-0457
gary.e.talbot.Civ@mail.mil

Learn more at

https://army.deps.mil/Army/CMDS/USARC_88RSC/SitePages/BAP/BAP.aspx?Branch=HIV

Psychological Health

Services and support to manage change, transitions, and readjustment for our Soldiers and their Families.

The U.S. Army Reserve Psychological Health Program serves to enhance resilience and assist with recovery of U.S. Army Reserve service members and their families through outreach, education and training, non-stigmatizing behavioral health screenings and referral resources.

The program provides support for psychological health concerns to ensure service members and their families are psychologically ready and resilient to carry out their mission.

We connect geographically dispersed service members and their families with relevant resources within their community.

The Psychological Health Program also serves to assist and empower U.S. Army Reserve leaders in advocating, referring, monitoring and caring for Reserve service members.

By empowering those who serve in the U.S. Army Reserve, as well as their families, we strengthen resiliency and readiness.

If you, your battle buddy, or Family member needs support in managing change, transition or readjustment, contact your Director of Psychological Health Office.

It is normal to experience a range of intense emotions before, during, and after periods of stressful events. Sometimes even the strongest Soldiers need additional support.

- Balancing Reserve and civilian expectations
- Recent struggle or break-up in a significant relationship
- Financial difficulties
- Job transition, tension and unemployment
- Health issues related to or affecting military services
- Increasing anger or frustration with other people
- Avoiding social situations
- Withdrawing from friends and family
- Feeling stuck
- Feeling different from others
- Decreasing work performance
- Worrying that issues may affect your career

Army Reserve Psychological Health Services

Soldiers & Families Services

Don't know what to do about:

- Pain (physical, emotional, spiritual) that becomes too much
- Constant arguments
- Difficulty falling or staying asleep
- Domestic violence
- Road rage since returning home
- Adjusting at home, school or work
- Concerns about intimacy
- Depression
- Suicidal or homicidal thoughts

Community Provider Services

Don't know who to call for:

- Military behavioral health subject matter experts
- Building networks and partnerships
- Crisis-intervention
- Services/events that can benefit Reserve Soldiers and Families before, during and after deployments
- Concerns about an Army Reserve Soldier or Family
- Informational and referral services

Commander & Leadership Services

Can your Unit benefit from:

- Behavioral health consultation regarding one of your Soldiers
- Yellow Ribbon support
- Reintegration assistance
- Unit debriefings after a traumatic event
- Consultation regarding PDHRA related behavioral health concerns
- Unit needs assessments
- Consultation regarding command-directed behavioral health evaluations

All services are confidential:

If you, your battle buddy, or family member needs support in managing change, transition or readjustment, contact your Director of Psychological Health Office.

Points of CONTACT:

88th RD Director of Psychological Health
Deborah Olson
Office: 608-388-0338 Cell: 703-254-8246
deborah.j.olson10.ctr@mail.mil

Learn more at

www.usarphp.org





Safety and Occupational Health

88th RD

Facility Safety Inspections

Ensuring Work-Place and Soldier Safety

The 88th RD Safety Office continuously travels the region visiting facilities to increase safety compliance.

In FY 19, it conducted 109 Safety Inspections and coordinated 16 Federal Occupational Health Industrial Hygiene Surveys-resulted repairs to vehicle ventilation systems.

These inspections ensure the health and wellbeing of all Soldiers and Civilians working within the facilities.

When discrepancies are found, facility managers are given corrective actions to take and the required time to accomplish them.

The end goal is to fully mitigate all hazards and prevent injuries to any personnel.

In this ongoing effort, it is required for everyone to be familiar with regulations, abide by guidelines, make on-the-spot corrections, and report the hazard when necessary.



Common Safety Deficiencies Found Within ARCs:



- Monthly fire extinguisher inspections not recorded.
- Annual fire extinguisher servicing not completed.
- Annual facility fire inspection not completed.
- Emergency light is non-functional.
- Extension cords run through ceiling panels.
- Extension cords used for high draw equipment.
- Electrical receptacles with no cover, exposing live electrical parts.
- Heat generating appliances, i.e. refrigerators, coffee pots, microwaves not directly plugged into wall outlets.
- Use of portable heaters not approved, no automatic shut off feature, or not Underwriters Laboratories (UL) or Nationally Recognized Testing List (NRTL) listed.
- Rooms used for storage with no discernible aisles.
- Emergency exits and aisles blocked with equipment.
- Electrical panel boards exposing live electrical parts.
- Multiple extension cords and multi-receptacle outlet units connected to one another. This is a very dangerous practice AND THE MOST COMMON SERIOUS DEFICIENCY.

Points of
CONTACT:

88th RD Safety and Occupational Health Manager

Michael J. Curtis

608-388-0335

michael.j.curtis10.civ@mail.mil

Learn more at

https://army.deps.mil/Army/CMD5/USARC_88RSC/SAFETY/SitePages/Programs.aspx

The 88th RD

Motorcycle Safety Program

Rider Safety Courses are **MANDATORY** for all Soldiers operating motorcycles while on duty status or on a military installation.



All Soldiers in the Northwest region can attend Rider Safety Courses for **FREE** through the 88th RD Motorcycle Safety Program.

The 88th RD Safety Office can fund Soldiers for Motorcycle Safety Foundation based Basic Rider Courses, Experienced Rider Courses, and Sport Bike Rider Courses.

Begin by informing your supervisor and then visit the MSF website, www.msf-usa.org to find a company that offers motorcycle training in your area.

When you are sure you can attend the course, call the company to pre-register, inform them that your reservation will be paid for by the 88th RD.

Make sure you get the person's name and telephone number who handles registration fee payment.

Complete an SF 182, Authorization, Agreement and Certification of Training and 88th RD motorcycle training request from with your commander, supervisor, or unit administrator's approval.

Provide enrollment information to your supervisor and safety officer; include this information in an e-mail to 88th RD Safety Office at USARMY.USARC.88-RSC.List.Safety-All-Users@mail.mil.

Course requests to the 88th RD must be received at least 30 days prior to start date to allow arrangement for payment.

The Safety Office will contact the company once the request is received.

The intent of the 88th RD is to issue payment as early as possible after receiving the required information, but no earlier than 30 days prior.

Immediately after course completion, you must e-mail a copy of your certificate or MSF card to both your supervisor and the 88th RD Safety Office.

**Military
Personnel
are required
to wear
proper
personal
protective
equipment
whenever
operating a
motorcycle**

HELMET: Helmets are required and must meet DOD and DOT standards. Helmets are the single most important item of PPE and should be comfortable and fit snug.

EYE PROTECTION: Eye protection is required; it can be a full-shield helmet or goggles. Impact or shatter resistant goggles, wrap-around glasses, or full face shield properly attached to the helmet must meet or exceed ANSI Safety Code Z87.1, for impact and shatter resistance. A windshield alone is not proper eye protection.

JACKET: A long sleeved shirt or jacket must be worn. When driving during the day, a brightly colored outer upper garment will be worn. Reflective upper garment must be worn at night.

GLOVES: Closed-finger Gloves are required and should be made specifically for motorcycle use. The intent is to protect riders' fingers from strikes from flying objects. Gloves that are not for motorcycle use, provide less and protection.

PANTS: Pants are required to cover the entire leg and should provide the same protection against abrasion as jackets.

BOOTS: Over-the-ankle footwear is required and should be made of sturdy leather and have a good oil resistant sole to reduce slipping hazards. Army boots meet the requirement.

What is the Basic Rider Course?

The Basic Rider Course is a complete entry-level, learn-to-ride class that consists of at least 15 hours of formal classroom activities and on-cycle riding exercises conducted over two or three days.

About five hours are devoted to learning activities in the classroom, and around 10 hours of hands-on practice is included. Training motorcycles are provided. Successful completion may lead to a waiver of the motorcycle license skill test and an insurance discount.

Prerequisites: Ability to ride a bicycle. Full protective attire is required. Must be of legal age to operate a motorcycle on the street. Depending on state; participants may need a driver's license and/or motorcycle permit.

Points of
CONTACT:

Learn more at

Brian Russell
88th RD Safety Specialist
608-388-0556
brian.g.russell.civ@mail.mil

https://army.deps.mil/Army/CMD5/USARC_88RSC/SAFETY/SitePages/Programs.aspx

**Motorcycle Safety
Foundation**
www.msf-usa.org



Special Programs and Services



Alcohol & Drug Control

Drug Demand Reduction and Substance Abuse Assistance

Drug Demand Reduction is a function of the 88th RD's Directorate of Human Resources.

The 88th RD is responsible for providing Substance Abuse Assistance to its units and in support of its BASOPS mission.

The Army Substance Abuse Program (ASAP) is a command program that emphasizes readiness and personal responsibility.

The use of illicit drugs and the abuse of legal drugs or alcohol by either military or civilian personnel employed by the Army are inconsistent with Army values and the standards of performance, discipline, and readiness necessary to accomplish the Army's mission.

The command mission role is the prevention, biochemical testing, early identification of problems, rehabilitation and administration of judicial actions as needed.

All Commanders and staff will ensure that all officials and supervisors support the ASAP mission and roles., IAW AR 600-85, Army Substance Abuse Program. The USAR urinalysis testing rate will be one hundred percent random testing of assigned strength.



Frequent and accurate drug testing of Soldiers is an effective deterrent against the usage of illegal substances and supports mission readiness.

Signs of Drug Abuse and Addiction:

- People with drug problems might act differently than they used to.
- They might: spend a lot of time alone
- Lose interest in their favorite things
- Get messy—for instance, not bathe, change clothes, or brush their teeth
- Be really tired and sad
- Be very energetic, talk fast, or say things that don't make sense
- Be nervous or cranky (in a bad mood)
- Quickly change between feeling bad and feeling good
- Sleep at strange hours
- Miss important appointments
- Have problems at work
- Eat a lot more or a lot less than usual

People with an addiction usually can't stop taking the drug on their own. They want and need more. They might try to stop taking the drug and then feel really sick. Then they take the drug again to stop feeling sick. They keep using the drug even though it's causing terrible Family, health, or legal problems. They need help to stop using drugs

Source: National Institute of Drug Abuse (Revised March 2013)

Where to Get Help: Following resources can provide referrals to counseling and/or assistance programs which may help employees with drug or alcohol problems to find local treatment resources, including peer support and recovery groups.

- 88th RD Army Substance Abuse Program: 608-388-0457
- 88th RD Surgeons Office: 608-388-0545
- 88th RD Health Services Branch: 608-388-0436
- 88th RD Director of Psychological Health: 608-388-0338
- VA Mental Health Clinics (Tomah, WI 608-372-1761/3971)
- Fort McCoy Employee Assistance Program: 608-388-2441
- Fort McCoy Military Family Life Consultants: 608-388-8068/3540
- Military One Source: 1-800-342-9647

Points of CONTACT:

88th RD Alcohol & Drug Control Officer
Gary Talbot
608-388-0457
gary.e.talbot.civ@mail.mil

Employee Assistance Program Liaison
608-388-0479
gary.e.talbot.civ@mail.mil

Learn more at

https://army.deps.mil/Army/CMD5/USARC_88RSC/SitePages/BAP/BAP.aspx?Branch=ArmySubstanceAbuse

Employee Assistance Program Liaison

The Employee Assistance Program Liaison (EAPL) administers a program that provides screening and referrals for behavioral health-related services and resources for counseling, therapy or treatment for employees and their families, addressing issues or challenges that are

negatively impacting work performance or productivity. Other services include: consultation to management and supervisors, and preventive education, with a primary emphasis on alcohol and substance use related issues.

The EAPL provides information and refer-

ral services that address, but are not limited to:

- **Substance Abuse**
- **Alcohol or drug abuse and dependence**
- **Tobacco use**
- **Personal and Emotional Problems**



- **Stress and anxiety**
- **Anger and depression**
- **Family and Relationship Problems**
- **Marital/partner challenges**
- **Separation and divorce adjustments**
- **Parenting challenges/concerns**
- **Domestic violence and abuse**
- **Caring for an aging parent**
- **Work and Life Issues**
- **Job related stress**
- **Financial problems**
- **Legal problems**
- **Balancing work and family demands**
- **Career/employment changes**

The EAPL is available to provide assistance and information resources to supervisors and managers in addressing performance and/or productivity related problems in the workforce by

making a formal referral to employee assistance services to identify and provide appropriate intervention(s) to a variety of issues or challenges that can be negatively affecting an employee's ability to meet work performance and/or productivity requirements.

Confidentiality is a critical component of the Employee Assistance Program. An employee seeking assistance must feel secure that the effort will not jeopardize job security for self or spouse. Under public law, once a client is interviewed/screened to address an issue or challenge affecting their work performance or productivity, his or her right to confidentiality is protected. Before any information can be released concerning a client, he or she must sign a consent form specifying what information can be released and to whom.

Army Regulation 600-110

Personnel-General

Identification, Surveillance, and Administration of Personnel Infected with Human Immunodeficiency Virus

Points of
CONTACT:

Employee Assistance Program Liaison
Michael Larson
608-388-0479
michael.d.larsen8.civ@mail.mil

Education Services

Preparing today's Soldier for tomorrow

The 88th RD employs five Education Service Specialists (ESS) who are provide educational support to Army Reserve Soldiers, Families and Civilians throughout the northwest region.

These five ESSs serve as part of the greater Department of Defense military education program and are able to provide a wealth of educational resources to ensure your success.

The 88th RD ESSs provide core services consisting of:

- Educational Counselling
- Degree Planning
- Tuition Assistance
- Testing
- Financial Aid
- Student Loan Repayment



The 88th RD ESSs are available to provide unit-level education benefits briefs and command-level education fairs.

The education offices provide guidance at the start and critical decision points. This is where an ESS can provide the largest impact to assist Soldiers in their pursuit of continuing education.

An ESS can provide detailed

learning options based on cost, location, or time. They are well versed in the nuances of traditional and non-traditional learning institutions.

Tuition Assistance

The Tuition Assistance program provides financial assistance for voluntary off-duty education programs in support of a Soldier's professional and personal self-development goals. TA is available for courses that are offered in the classroom or by distance learning and is part of an approved academic degree or certificate program.

TA is an integral element of the Army Reserve's continuing education program. The 88th RD ESS's devote a significant amount of effort helping Soldiers navigate the tuition assistance process to ensure payments are timely and accurate.

The 88th RD Education Services looks forward to serving Soldiers and enhancing their military and civilian careers through education and skills.

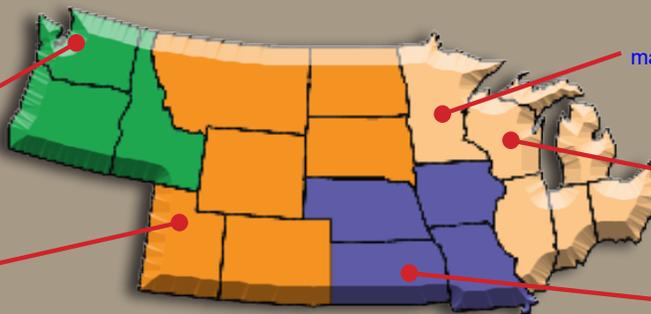
Guiding Principles

- Education is an integral part of the Army culture.
- Lifelong learning is for everyone.
- Education enhances quality of life and mission readiness.
- Education programs and services are customer driven.
- Diversity demands flexibility.
- Professional development of our workforce is non-negotiable.

Points of Contact:

88th RD - West
Cindy Parrett
cindy.o.parrett.civ@mail.mil

88th RD - North
Neri Yusuffoff
neriman.r.yusuffoff.civ@mail.mil



88th RD - East
Marilyn Anderson
marilyn.e.anderson2.civ@mail.mil

Fort McCoy
ARMEDCOM, IMA, NAAD,
Worldwide, UAU
Connie Schauer
connie.j.schauer.civ@mail.mil

88th RD - South
Cindy Parrett
cindy.o.parrett.civ@mail.mil

Learn more at:

Tuition Assistance and education personnel listings: www.goarmyed.com

GI Bill Program: www.gibill.va.gov

Student Loan Repayment Program: <https://selfservice.rcms.usar.army.mil/SelfService>

Family Programs and Services



“EMPOWERING SOLDIERS AND FAMILIES TO BE STRONG, READY AND RESILIENT”

The Mission of the 88th RD Family Programs and Services Office is to support the units within the 19-state region and help them connect their Soldiers, Families & Communities through Education, Training, Resources and Support Programs and Services.

Family Programs and Services also provides the right services, resources and support at the right time to meet unit, Soldier and Family needs throughout the

lifecycle of the Soldiers’ career.

The 88th RD meets this mission by providing regional training events for unit leadership and Command Family Readiness Representatives (CFRR).

Soldier and Family support is provided through the RD Family Program staff located throughout the 19-state region.

Family Programs Support and Services is moving from a deployment/mobilization mode to an understanding

that a Soldier's career is a lifecycle and throughout that both the Soldier and their Families are involved and affected.

The logo of Family Programs has changed to empathize this change. Our present logo has a circle with five colors, each color stands for a different part of the lifecycle: new to the Army Reserve, new to the unit, assuming leadership roles, mobilization, deployment reunion, and Soldier career transition.



Survivor Outreach Services are available to Families within the region dealing with the grief of a deceased veteran by providing support, information on benefits available & financial information & guidance to grieving Family members.

SOS demonstrates the Army's commitment to Families of the Fallen by providing support and

standardized services to Active, Reserve, and Army National Guard Families. Benefits Coordinators, Financial Counselors, and Support Coordinators are available.

SOS is a holistic and multi-agency approach to delivering services by providing access at garrisons and communities closest to where Families live.



Regional Soldier and Family Readiness Training (RSFRT) provides participants with information relevant to command teams, Command Family Readiness Representatives, and Soldier and Family Readiness Groups volunteers on the administration of a unit family readiness program.

Participants will be able to distinguish between the various roles and responsibilities of the command team members and identify services provided by Army Reserve Family Programs to assist with the implementation of a healthy, holistic family readiness program.



The Financial Readiness Program offers proactive personal life cycle financial management tools, information and resources that will help Soldiers and their Families to develop individual strategies to achieve financial goals and address financial challenges.

Financial information & education for Soldiers and

their Family members on budgeting, making ends meet, credit, & saving for future needs like college and retirement is available for individuals or groups upon request .

Training at unit BA's and unit Family days is available upon request from any part of Family Programs.

Points of CONTACT:

Learn more at

88th RD Family Programs Manager
Dominic A. Cirincione
608-388-0447

dominic.a.cirincione.civ@mail.mil
<https://www.facebook.com/88RDFP/>
www.usar.army.mil/ARFP/

88th RD

Historian

Assisting Army Reserve Units with their Historical Programs

The mission of the 88th Readiness Division historian is to support the Army Reserve units in the 88th RD 19-state region with their historical programs.

This is accomplished by assisting units in obtaining lineage certificates and statement of service as well as unit history.

The historian also provides support for USAR history presentations to units or for community support, either by giving the presentation or assisting the unit with event preparation.

Historical presentations can include WWI, Civilian Conservation Corps, WWII, Korean War, Berlin Crisis, Vietnam, Desert Storm and Shield, Bosnia, Kosovo, and the War on Terror, as well as various exercises and humanitarian missions.

Assistance with historical displays and the proper care of artifacts and historical property is also part of the 88th RD historian mission. Call if your unit is reorganizing, moving, or inactivating.

Commands have additional duty historians. Guidance and training for these individuals at BA or AT can be provided.

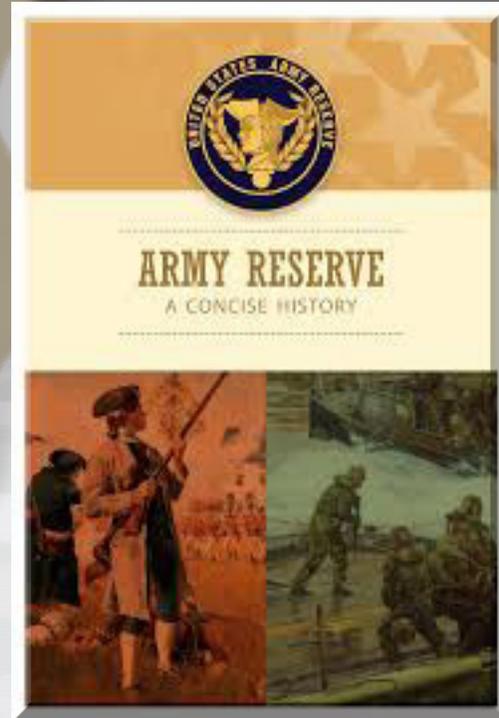
One area which is related to unit history is unit reunions. It has been more than 19 years since mobilizations began for the War on Terror and 30 years since Operation Desert Storm.

Also, presentations are provided at Yellow Ribbon and 88th Retirement Service Office (RSO) events.

Finally, training for exit and historical interviews is conducted. The story of Soldiers who have been in a unit a long time or have held important positions should be captured to preserve the history of the unit and the USAR.

“History is the last thing we care about during operations and the first thing we want afterwards. Then it is too late.”

*- Colonel William Ganoe,
Chief Historian-Europe, World War II*



www.usar.army.mil/ourstory/History.aspx

HISTORIAN

Contact the 88th RD historian for help to create an interesting and relevant historical program for your unit.



Historians can assist with:

- Lineage and Honors Certificate
- Unit history and reunions
- Mobilization documentation
- USAR historical presentations
- Artifacts and historical property
- Historical Officer & MHD training
- Unit annual history
- Exit and Historical interviews
- Historical records
- Historical inquiries

Did You Know?

When a unit mobilizes, it is required to send back materials about its mobilization. The historian can assist units to perform this duty properly.

Send what materials you still have for inclusion in the historical record.

The historian can also provide guidance and support for those individuals who have the task of compiling their unit's annual history.

Points of
CONTACT:

88th RD Historian
Ward E. Zischke
608-388-0320
ward.e.zischke.civ@mail.mil

Learn more at

https://army.deps.mil/Army/CMDS/USARC_88RD/CMDHIST/default.aspx

88th RD Office of the Inspector General

Mission of the IG:

The Inspector General provides impartial, objective, and unbiased oversight to the Division Commander through relevant, timely, and thorough inspections, assistance, investigations and training to promote unit readiness in the 88th Readiness Division within its area of responsibility.

Determine the discipline, efficiency, economy, morale, training and readiness within the 88th RD.

Provide recommendations to the commander in order to eliminate shortcomings and violations of standards.

Provide advice and information; receive, review, and process complaints, grievances, and requests for assistance to ensure appropriate action is taken.

Asking for assistance or filing a complaint via DA Form 1559

1. Contact info, including status (AC/USAR/NG/DAC/etc.)
2. What do you want the IG to do for you? This is the single most important question an IG will ask when receiving complaints. It helps to focus the complainant and ensures that the matters of concern are of Army interest and appropriate for the IG.
3. Do you have any supporting documents?
4. Have you requested assistance from any other source or agency?
5. Have you given your chain of command an opportunity to address the problem?
6. Consent release of personnel information.
7. Consent release of supporting documents.

INSPECTOR GENERAL ACTION REQUEST			
For use of this form, see AR 20-1; the proponent agency is the Office of The Inspector General.			
DATA REQUIRED BY THE PRIVACY ACT OF 1974			
AUTHORITY:	10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. 3020, Inspector General Act of 1978 (Public Law 95-452), as amended; DoDD 1030.1, Victim and Witness Assistance; AR 20-1, Inspector General Activities and Procedures.		
PRINCIPAL PURPOSE:	To secure sufficient information to inquire into the matters presented and to provide a response to the requester(s) and/or take action to correct deficiencies.		
ROUTINE USES:	Information is used for official purposes within the Department of Defense, to answer complaints or respond to requests for assistance, advice, or information, by Members of Congress and other Government agencies when determined by the Inspector General to be in the best interest of the Army; and, in certain cases, in trial by courts-martial and other military matters as authorized by the Uniform Code of Military Justice.		
DISCLOSURE:	Voluntary, however, failure to provide complete information may hinder proper identification of the requester, accomplishment of the requested action(s), and response to the requester.		
SORN:	A0020-1 SAIG, Inspector General Records (January 11, 2002, 87 FR 1447)		
LAST, FIRST, MIDDLE INITIAL	GRADE / RANK	DOD ID	COMPONENT / STATUS
UNIT AND COMPLETE MILITARY ADDRESS (Point of Contact/Telephone # applicable)		PREFERRED CONTACT TELEPHONE (Duty, home, and / or cell)	
PREFERRED MAILING ADDRESS (if different from military address, including ZIP Code)		E-MAIL ADDRESS (Optional)	
SPECIFIC ACTION REQUESTED (What do you want the IG to do for you?)			
INFORMATION PERTAINING TO THIS REQUEST (Background. Use additional sheets if necessary; list enclosures if applicable)			
I do <input type="checkbox"/> I do not <input type="checkbox"/> consent to release my personal information outside of IG channels to the chain of command or other officials (but within DoD channels) in order to resolve the matters listed above. I understand that if I do not release my personal information, my request for assistance may go unresolved.			
I do <input type="checkbox"/> I do not <input type="checkbox"/> consent to release the supporting documents provided to the IG (to exclude this DA Form) outside of IG channels to the chain of command or other officials (but within DoD channels) in order to resolve the matters listed above. I understand that if I do not release my documents, my request for assistance may go unresolved.			
This information is submitted for the purpose of requesting assistance, correcting injustices affecting the individual, or eliminating conditions considered detrimental to the efficiency or reputation of the Army. Those who knowingly and intentionally provide false statements on this form are subject to potential punitive and administrative action (UCMJ Art 107, 10 U.S.C. 1001).			
SIGNATURE		DATE (YYYYMMDD)	

DA FORM 1559, JUN 2018 PREVIOUS EDITIONS ARE OBSOLETE. Page 1 of 1

Do you need assistance from the IG?

Who May File IG Complaints?

Soldiers, Family members, DA Civilians, retirees, and contract employees may seek help from the IG on matters affecting their health, welfare and personal readiness. However, anyone may submit a complaint, allegation, or request for assistance concerning a matter of Army interest.

~AR 20-1, para 6-1

IGs Do Not ...

- Recommend punishment
- Interpret law
- Establish command policy
- Exercise directive authority
- Change established redress procedures
- Initiate investigations

~AR 20-1, para 2-7

Before you contact the IG ...

1. IGs encourage the Soldier or civilian employee to discuss any issues, allegations or requests for assistance with the commander, chain of command or immediate supervisor first.
2. Keep in mind that IGs only make recommendations and cannot order a resolution.
3. Be patient and do not expect instant action on your request.
4. Be mentally prepared for a final response that may not give the answer you wanted. The IG will explain how and why the final answer was determined.

IG Confidentiality and Records

A protected communication is any communication with an Inspector General as outlined in 10 U.S.C. 1034. All IGs have a duty to protect to the maximum extent possible the personal identity of a complainant, witness or any other individual providing information when the individual specifically requests confidentiality. Confidentiality and the means to protect it vary, but the IG will always treat confidentiality carefully and with priority. Requests for IG records must be in writing and submitted for action to:

U.S. Army Inspector General Agency (SAIG-ZXR)
1700 Army Pentagon, Room 1E132
Washington, D.C. 20310-1700
or e-mailed to sarmy.pentagon.hqda-otig.mbx.saig-zxi@mail.mil

How to become an IG: <https://xtranet/usarc/InspectorGeneral/Pages/Become-an-IG.aspx>

Points of
CONTACT:

88th RD Inspector General

608-388-3733 or 1-877-560-3086 Ext 23733

Fax: 608-388-3512

usarmy.usarc.88-rd.list.inspector-general-all-users@mail.mil

Learn more at

Legal Support & Assistance

Army Reserve Soldiers are eligible for free legal services from Reserve Component legal assistance providers.

Army Reserve Servicemembers are eligible for Legal Assistance from the USAR Legal Operations Detachment (JAG unit) closest to where the member resides.

Legal Assistance services are available for military administrative matters that relate to legal readiness, including:

- Reprimands
- Financial Liability (FLIPL) Investigations
- OER/NCOER issues/appeals
- Investigations
- Financial Support Obligations
- Correction of Military Records
- Bars to Reenlistment
- Security Clearance Revocation

Assistance is also provided for legal matters related to deployment or mobilization, including:

- Wills, including Living Wills and Advanced Medical Directives, but not including complex estate planning
- Powers of Attorney, both General and Special, including Family Care PoA
- Landlord-Tenant Issues
- Service Members Civil Relief Act (SCRA) Issues
- Employment/Reemployment Issues Related to Military Service

Consultation in civilian legal matters is typically not available, however, may be provided as a unit's resources allow. Representation in civilian court is not provided.

For military criminal matters, Trial Defense Services representation may be requested at <https://www.usar.army.mil/Commands/Functional/Legal-Command/Legal-Resources/Trial-Defense/>.

(Minnesota, Wisconsin, North Dakota and South Dakota)
214th Legal Operations Detachment
Bldg 506, Roeder Cir.
Fort Snelling, MN 55111
Phone: 612-713-8872
usarmy.usarc.usar-legal-cmd.list.214th-la@mail.mil

(Other areas)
usarmy.usarc.usar-legal-cmd.mbx.legalcmd-ops-g3@mail.mil
General Inquiries Phone: 301-944-3714
U.S. Army Reserve Legal Command
MG Benjamin Hunton Memorial Reserve Center
8791 Snouffer School Road
Gaithersburg, MD 20879-1624

6th Legal Operations Detachment
9700 Tank Trail Road
Schwab Army Reserve Center
Joint Base Lewis-McChord, WA 98433

8th Legal Operations Detachment
11101 Independence Avenue
SGT Charles R. Long Army Reserve Center
Independence, MO 64054

9th Legal Operations Detachment
165 North Yearling Road
Whitehall, OH 43213

87th Legal Operations Detachment
Stephen A. Douglas Army Reserve Center
Building 105, Soldier Circle
Salt Lake City, UT 84113

91st Legal Operations Detachment
10 So. 100 South Frontage Road
Darien, IL 60561



Learn more at <https://www.usar.army.mil/Commands/Functional/Legal-Command/Legal-Resources/request-for-legal-assistance-info/>

Retirement Services Office



At the 88th RD Retirement Services Office, we are dedicated to helping you and your Family successfully navigate the process of Retiring from the Army Reserve.

Retirement Preparation Time Line

Be sure to contact your RSO at each point in this time line

15 Year Mark

- Make sure your points are updated and accurate
- Attend a RSO training event

20 Year Mark

- Ensure your 20 year letter is correct
- Ensure your RCSBP paperwork is returned to HRC within 90 days of receipt of 20 year letter

1 Year Prior to Retirement

- Contact RSO for checklists
- Attend a RSO training event for updates
- Anticipate changes to ID cards, DEERS and TRICARE

1 Year Prior to Pay Eligibility

- Request a pay packet from HRC
- Plan on final SBP decisions
- Anticipate changes to ID cards, DEERS and TRICARE

Do not hesitate to contact us. You have served the USAR for many years. You are worth the effort.

88th RD Retirement Seminars are held across the region every month.

Visit us online or call for more information on the ones closest to you.



Points of CONTACT:

88th RD Retirement Services

Office: 608-388-7448

usarmy.usarc.88-rd.mbx.retirement-services1@mail.mil

(States: CO, IA, ID, IL, IN, KS, MI, MN, MO, MT, ND, NE, OH, OR, SD, UT, WA, WI, WY)

Learn more at

Facebook: www.facebook.com/88thRSO

Soldier For Life: <https://soldierforlife.army.mil/Retirement>

My Army Benefits: <https://myarmybenefits.us.army.mil/>

Sexual Harassment/Assault Response

SHARP CHANGING THE CULTURE of Reporting Sexual Harassment & Sexual Assault

The SHARP Program's mission is to reduce with an aim toward eliminating sexual offenses within the Army through cultural change, prevention, intervention, investigation, accountability, advocacy/response, assessment, and training to sustain the All-Volunteer Force.



SHARP

On June 2, 2014, the Army Chief of Staff directed the implementation of a Sexual Harassment, Assault Response and Prevention Resource Center Pilot Program.

The prevention of and response to sexual assault and harassment continues to be one of the CSAs top priorities. As a result, our goal is to reduce and ultimately eliminate these crimes from our ranks.

The pursuit of that goal requires our Army to be flexible and open to new ideas and approaches.

The SHARP Program is focused on identifying problems at the earliest level (sexual innuendo and harassment) and dealing with

that problem head-on before it evolves into sexual assault.

SHARP also focuses on the need for bystanders to Intervene, Act and Motivate (I. AM. STRONG).

Soldiers are expected to change the norm and take action early to combat the enemy within our ranks.

Rather than focus on victims reactively, we must focus on potential offenders early - in the harassment stage - proactively. **NO MORE INNOCENT BYSTANDERS!** We are a profession of Arms and we need to police each other up!

Under the Department of Defense's Confi-

dentiality Policy, sexual assault victims are offered two reporting options: restricted reporting and unrestricted reporting.

While DoD prefers unrestricted reporting of sexual assaults to activate law enforcement actions, it recognizes that some victims desire only medical, legal, advocate, and support services and no command or law enforcement involvement.

The Defense Department's first priority is to protect the victims; treat them with dignity and respect; and to provide them with the medical treatment, legal assistance, victim assistance, care and counseling they deserve.

CATCH a Serial Offender Program

The CATCH a Serial Offender Program is a new confidential way for Service Members and their adult dependents to provide information about their Restricted Report of sexual assault and /or offender to DoD Criminal Investigators.

CATCH allows the DoD to capture allegations about offenders, assess the information, and then offer victims the opportunity to participate in the military justice process when there are other, similar reports.

Those eligible to participate in the CATCH Program are adult sexual assault victims who have filed a Restricted Report, including current and former Service members and their adult dependents.

If you are a victim of a sexual assault or would like to know more about the CATCH Program and would like to speak with a SARC or Victim Advocate (VA) on Fort McCoy, call the 24/7 Sexual Assault Hotline at (608) 388-5000 or the 88th RD SHARP Office at (608) 388-0485 and an appointment will be set up for you.



When I recognize a threat to my fellow Soldiers, I will have the personal courage to INTERVENE and prevent sexual assault. I will condemn acts of sexual harassment. I will not abide obscene gestures, language, or behavior. I am a Warrior and a member of a team. I will INTERVENE.

You are my brother, my sister, my fellow Soldier. It is my duty to stand up for you, no matter the time or place. I will take ACTION. I will do what's right. I will prevent sexual harassment and sexual assault. I will not tolerate sexually offensive behavior. I will ACT.

We are American Soldiers, MOTIVATED to keep our fellow Soldiers safe. It is our mission to prevent sexual harassment and sexual assault. We will denounce sexual misconduct. As Soldiers, we are all MOTIVATED to take action. We are strongest ... together.

Points of CONTACT:

88th RD SARC
Michael Bowman
608-388-0485
michael.t.bowman3.civ@mail.mil

DoD Safe Helpline
877-995-5247
safehelpline.org

Learn more at www.sexualassault.army.mil or www.sapr.mil

88th RD

Suicide Prevention

Program Office

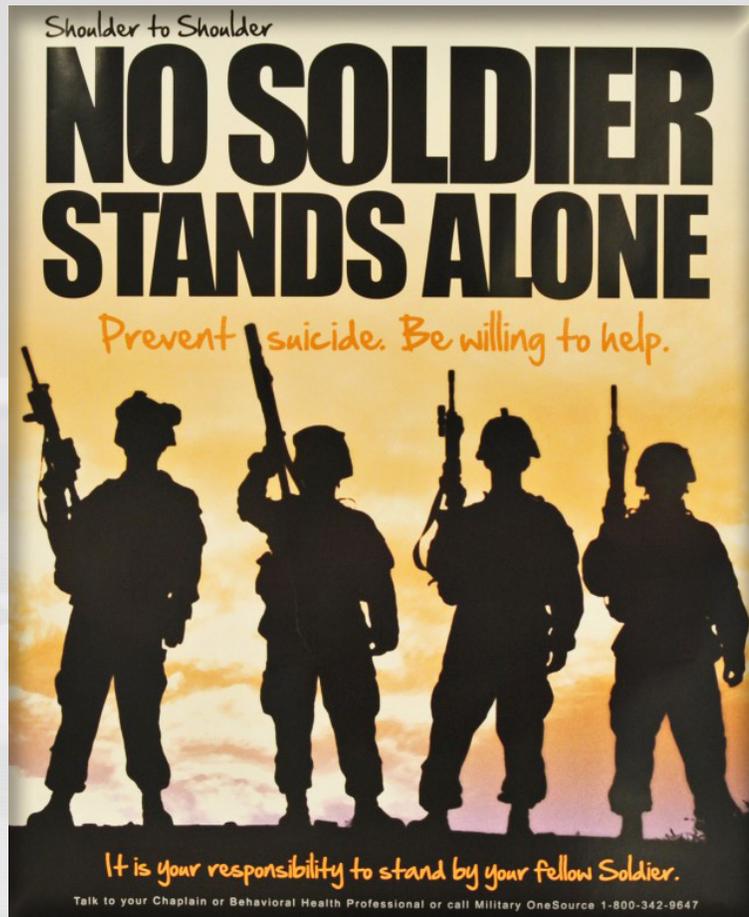
The 88th Readiness Division's Suicide Prevention Program Manager provides Suicide Prevention, Intervention and Postvention Training support to all units within the northwest region.

The office also conducts outreach and informational support to the 88th RD Yellow Ribbon Reintegration Program.

In addition, the Suicide Prevention Program Office provides support to the community and develops support systems of available suicide prevention and intervention resources.

It is our mission to assist units attending annual training at Fort McCoy for all services as they relate to suicide, to include, expertise on local resources for Soldiers in need, assisting commands on reporting processes and how to access resources both in the Fort McCoy area and at their home of record.

Follow-on services are available through the 88th RD Director of Psychological Health. The program manager is accessible 24 hours a day seven days a week for the above services.



Suicide Prevention and Intervention Training

The 88th Readiness Division conducts regional Applied Suicide Intervention Skills Training (ASIST), Quarterly ASIST Train the Trainer (ASIST-T4T), and Ask-Care-Escort Suicide Intervention Train the Trainer (ACE-SI T4T) workshops. Please contact the 88th RD Suicide Program manager for more information.

ASIST Training: Applied Suicide Intervention Skills Training (ASIST) prepares personnel to provide suicide first aid interventions. It is an intensive, interactive and practice-dominated course designed to help participants recognize and review risk, and intervene to prevent the immediate risk of suicide. It is by far the most widely used, acclaimed and researched suicide intervention training workshop in the world.

ACE.: All Army suicide awareness training has at its core the Ask, Care, Escort (ACE) model for identifying and supporting someone who may be struggling. ACE Cards can be ordered from the Public Health Command e-catalogue.



A **Ask your buddy**

- Have the courage to ask the question, but stay calm
- Ask the question directly: Are you thinking of killing yourself?

C **Care for your buddy**

- Calmly control the situation; do not use force; be safe
- Actively listen to show understanding and produce relief
- Remove any means that could be used for self-injury

E **Escort your buddy**

- Never leave your buddy alone
- Escort to chain of command, Chaplain, behavioral health professional, or primary care provider
- Call the National Suicide Prevention Lifeline

National Suicide Prevention Lifeline:
1-800-273-8255 (TALK)

USAPHC <http://phc.amedd.army.mil/>



HELP

Is Always Available

Emergency – 911

National Suicide Prevention Lifeline
1-800-273-TALK

Defense Center of Excellence
1-866-966-1020

Wounded Soldier & Family Hotline
1-800-984-8523

Military One Source
1-800-342-9647

Fort Family
1-866-345-8245

Points of CONTACT:

Learn more at

Suicide Prevention Program Manager

Mike Wikstrom

608-388-0997 or 608-408-8166 (Available 24/7)

michael.d.wikstrom.civ@mail.mil

https://army.deps.mil/Army/CMD5/USARC_88RSC/DHR/SitePages/BAP/BAP.aspx?Branch=SuicidePrevention

Yellow Ribbon

Reintegration Program



The Yellow Ribbon Reintegration Program is a congressionally mandated Department of Defense-wide effort to promote the well-being of National Guard and Reserve members, their families and communities, by connecting them with resources throughout the deployment cycle.

Through YRRP events, Soldiers and their Families and designated representatives are connected with resources and support before, during and after deployments.

There are three events to the YRRP that are staged throughout the deployment cycle: Event 1 is a two-day pre-deployment event for Soldiers and support personnel; Event 2 consists of a mailer for the Families while the Soldiers are deployed; and Event 3 is a two-day event for Soldiers and support personnel.

The Readiness Divisions are responsible for hosting the post-deployment events. The Yellow Ribbon program is centrally funded

and does not count against the command's operational funding.

The program provides access to Military Family Life Consultants who provide counseling and referral services for individual, relationship, parenting, and general reintegration support. Also available are personal financial consultants who provide financial planning, budgeting, credit, home purchasing options along with other financial related issues.

“... the Yellow Ribbon Reintegration Program is important to readiness, regardless of whether you are mobilizing for a war or mobilizing to go to Europe to backfill for a unit there. You don't have to be leaving to go into a war zone to need the type of support this program provides ...”

***– Mr. Ronald G. Young
Director, Family & Employer Programs & Policy,
Reserve Affairs, Office of the Secretary of Defense***

Key Resources Provided



- Employment Benefits and Resources
- Education Benefits
- Recovery Care Coordinators
- Financial Counseling
- Life Skill Development Training
- Resiliency Training
- Child Programs
- Family Programs Education
- Legal Resources and Support
- Military Family Life Consultants
- Personal Financial Consultants
- VA Benefits
- Medical Benefits

**The 88th RD
Conducted**

22

**Yellow Ribbon Events
in 2021, providing
deployment cycle
support and resources
to more than**

2,467

**USAR Soldiers and
Family Members at
Yellow Ribbon Events
in 2021**

**Points of
CONTACT:**

Learn more at

Yellow Ribbon Reintegration Program

608-388-0486

usarmy.usarc.88-rd.mbx.yellow-ribbon@mail.mil

www.yellowribbon.mil and www.facebook.com/88RDYRRP

Around the Region





Around the Region



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