
How to Protect Sensitive Information on Facebook

1. Control Your Friend List. *Establish and maintain connections with ONLY people you know and trust.*

-  Go to your Timeline profile page (click your name)
-  Click and review your “Friends” list
-  Mouse over “Friends” and edit as needed

2. Avoid Photo/Video/Post Tags in Timeline.

-  Click on the top right lock icon and select “Privacy Settings” and then click on “Timeline and Tagging”
-  Under “Who can add things to my timeline?” Go to “Who can post on your timeline?” and select “Friends” or “Only me”. If “Friends” is selected then go to “Review posts friends tag you in before they appear on your timeline?” Click edit and select “Enabled” to start. This creates a manual review before allowing posts to your timeline
-  Under “Who can see things on my timeline?” go to “Who can see posts you’ve been tagged in on your timeline?” Review and select the desired category of friends to allow or customize
-  Go to “Review what other people see on your timeline”. This offers the user a public or specific friend view of your own timeline through other eyes
-  Go to “Who can see what others post on your timeline and select desired category to allow
-  Under “How can I manage tags people add and tagging suggestions?” go to “Review tags people add to your own posts before the tags appear on FB?” Next, click edit and select enabled.

3. Protect Your Photo Albums.

-  Go to your timeline and click on your photos
-  On each of your self-titled photo albums, select “Friends” or customize (e.g. only me, individuals, etc...) to your desired setting
-  Posts to your “cover” page are public domain so ensure you’re only sharing those photos you don’t mind anyone viewing
-  For photos posted under “Mobile Uploads”, “Profile Pictures”, and/or “Timeline Photos” you must open and review each album while setting the privacy for each photo individually

4. Limit Historical Postings

-  Go to Privacy settings and under “Who can see my stuff?” go to “Limit the audience for posts you’ve shared with friends of friends or public?”

-  Click on “Limit Past posts” and then click on “Limit old posts” For future timeline postings, ensure to select desired level of audience for each post

5. Stop Embarrassing Wall Posts. *Recognize this is a personal risk assessment depending on your lifestyle. Assume anyone can see activities associated to your personal or professional life you’ve posted online*

-  Click on the top right lock icon and select “Privacy Settings”, and then click on “Timeline and Tagging”
-  Under “Who can add things to my timeline?” click on “Who can post on your timeline?” then click “edit” and choose either “Friends” or “Only me”

6. Keep Your Friend(s) List Private

-  On your profile page, click on “Friends”
-  Near the right corner of the “friends” template, click on the pencil icon and select “edit privacy”
-  Under “Who can see your friend list?” Click the area and select your desired category
-  Under “Who can see the people and lists you follow?” Click the arrow and select your category

7. Limit Facebook Search Results

-  Go to Privacy Settings
-  Under “Who can look me up?” click on “Who can look up your timeline by name?” then click on “edit” select “Friends”

8. Remove Your Facebook Profile from Google & Other Search Engines

-  Complete Step #7 above
-  Click on “Do you want other search engines to link to your timeline?” and ensure the box, “Let other search engines link to your timeline?” is unchecked

9. How to deactivate or delete your account

-  Click on the lock icon and select Account Settings and on the left hand side click on “Security”
-  Next, click on “Deactivate your account”
-  To delete your account, go to the following URL and fill out appropriate form:
https://www.facebook.com/help/delete_account

10. Frustrate the adversary

-  Do not post sensitive information about you, family members, or friends on any social network

Joint Information Operations Warfare Center
Joint OPSEC Support Element
2 Hall Blvd Ste 217
San Antonio, TX 78243

<http://www.facebook.com/JIOWC.OPSEC.Support>
<http://www.davidshub.net/unit/JIOWC>

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