



# TRACKS

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## Employees improve flow, safety in shop

by Jennifer Bacchus

ANAD PAO

Employees in the Turret Systems #2/Artillery Branch have cleaned and reorganized their shop throughout the last several months.

The idea began with the employees as they realized some paint, new fixtures and a dedicated flow for products through the shop would enable them to work more efficiently and effectively.

The changes, literally, are from the floor up.

"This used to be the transmission shop, so the floor was saturated with oil," said Stacy Thornton, a leader in the Turret Systems #2/Artillery Branch.

Using products to pull as much oil from the concrete as possible, employees cleaned the floor then chose a color which would not easily show stains and marks.

The dark gray they chose was applied in all the aisles throughout the shop and is now being applied to their sister shop across the street.

A lighter gray tone was painted on the floors throughout the rest of the building, beginning the delineation between work spaces and walkways or aisles.

Using colors designated by Anniston Army Depot to symbolize waste areas, cleaning supplies, recycling bins, storage areas and other spaces, lines were painted throughout the shop and areas which required color coding were given a fresh coat of paint.

Striping on the floor outlines the path for forklifts and provides a reminder for pedestrians when moving throughout the shop.

Areas around electrical cabinets were also painted, reminding employees to keep those areas clear.

"Organizing, striping, labeling and color coding are efforts associated with 6S and ultimately result in a safer, more productive workplace," said Lance Pilgrim from the depot's Safety Office.

With the addition of new fixtures to hold parts and cleaning supplies, the new work flow was taking shape.

"The way things flow through the shop is nicer," said Kenny Norman. "There is an increase in productivity and the work areas are safer."

"You can see at a glance if anything is out of place," said Thornton.

As an added bonus to the cleaner, more pro-



Photos by Jennifer Bacchus

**ABOVE:** Kenny Norton, left, and Phillip Abernathy assemble mine rollers in the Turret Systems #2/Artillery Branch. The organization repainted and reorganized work areas to ensure compliance with proper color coding and improve work flow.

**RIGHT:** Marcus Montgomery works on a M119 towed howitzer in the Turret Systems #2/Artillery Branch. In the background, new storage areas can be seen.

ductive environment, the employees are able to take pride in the fact they enacted the change themselves and have taken ownership of their work environment.

"All the employees really bought in to the 6S concepts and worked hard at the improvements," said Michael Collier, the branch's supervisor. "That enthusiasm spread to our other two buildings to the point where those employees wanted to improve their own work areas."





# DPW performs in-depth equipment maintenance

from Staff Reports

ANAD Public Affairs

At the beginning of July, when most of the rest of the installation was on leave, the Directorate of Public Works' Equipment Support Division was hard at work.

The ESD is responsible for ensuring all production equipment in the industrial area is operating properly.

Scheduled shutdowns, such as the one held here the week of July 4, help ensure they can keep up with preventative maintenance and other repairs.

"Shutdowns allow my technicians to go into a shop with no interference or safety hazards from additional personnel or running equipment," said Ronald Gregg, maintenance supervisor for DPW.

With the exception of the Independence Day holiday and Sunday, the ESD worked 12-hour days from June 30 to July 8, ensuring more than 100 pieces of production equipment - from cranes to vats - received the care needed to keep the depot moving.

"All DPW shops worked together to accomplish the mission," said Gregg. "They did a good job, did it safely and got a lot accomplished."

The depot's next scheduled shutdown is in December and Gregg and his crew will once again be working throughout the holiday week to ensure machinery is operational when employees return to work.

Gregg said there are five phases his division performs for each shutdown:

Scoping - determining what needs to be done during the shutdown.

Planning - deciding how to do the work that must be performed.

Scheduling - selecting when each piece of equipment will receive preventative or repair work.

Execution - doing the work.

Wrap up - evaluating the results.

Every asset and production machine on depot has a life cycle.

According to Gregg, a good preventative maintenance program maximizes those life cycles, ensuring optimal performance and productive value.

"A proper preventative maintenance program

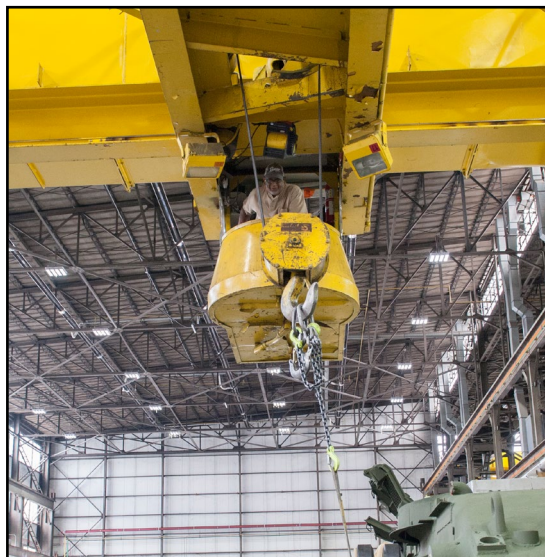


Photo by Jennifer Bacchus

**Each of the cranes in Anniston Army Depot's Combat Vehicle Repair Facility received preventative maintenance or repairs during the July 4 shutdown.**

reduces maintenance costs by minimizing downtime and reactive repairs through systematic equipment checks," said Gregg.

He stated operators may notice a bearing, pump, motor or other component which isn't operating as it should during their checks.

Between shutdowns, each machine operator plays a vital role in keeping the equipment running.

"An operator's daily, weekly or monthly checks are just as important as the technicians," said Gregg. "During these operator checks, they may find a potential problem before the technician is scheduled to be back and can submit a work order before the machine malfunctions."

Some equipment throughout the installation has placards attached detailing the checklist instructions. Additional placards will be added in the future.

Preventative maintenance, such as oil changes, lubrication, minor adjustments, tests and measurements, which are scheduled throughout the year, can also ensure production equipment functions when needed.

ment of the Army, or Anniston Army Depot.

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# Depot storm shelters identified

from Staff Reports

ANAD Operations Office

All ANAD buildings are government property and are the direct responsibility of the ANAD Commander.

During an emergency situation, each building designated as severe weather storm refuge areas will be open for refuge.

When a tornado warning (tornado sirens) is issued, the following buildings will be open to provide storm refuge areas.

The building owner/coordinator will develop storm refuge plans to accommodate people who seek shelter.



Courtesy photo

Do not shelter in areas with chemical vats, large roof spans or overhead cranes, hoists and other loose equipment.

Close all steel rollup doors on occupied buildings during storm warning events.

Go to interior rooms or areas with the shortest possible roof span overhead.

The following buildings are designated as depot storm refuge areas:

East Side: 100, 103, 106, 107, 113, 115, 117, 128, 129, 130, 133, 136 (Conference Room), 143, 162, 410, 411, 414, 428, 433, 474, 475 and 501.

West Side: 1, 2, 7, 31, 35, 360, 361, 362 and 363.

Ammunition Limited Area (ALA) and the Anniston Munitions Center (ANMC) Restricted

**Do you know where to go during a severe storm?**

Area: 654, 380, 202, 669, Igloo B-409, Service Magazine 389, Igloo F-802 and 54 (Cat I Vault).

NOTE: Buildings 1 and 2 have basements.

During non-duty hours in the Nichols Industrial Complex, if time does not permit relocation to a designated refuge area, employees should remain in the building they are in at the time of the warning.

The safest place to be is under something sturdy. Seek shelter in a small interior room in the middle of the building, such as a closet or bathroom. Stay away from outside doors and windows.

This information can also be found on the depot's intranet at ENCLOSURE 1 (Shelter Plan) to APPENDIX 4 (Severe Weather Safety Measures) to ANAD SWOP to ANAD Emergency Preparedness Plan.



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## Employee recognition

from Staff Reports

ANAD Public Affairs

Anniston Army Depot's Directorate of Public Works honored three employees July 23 for their contributions to safe working environments.

Tim Mayfield, a sheet metal mechanic, was named the DPW Safe Employee of the Quarter for October-December of 2017.

"If potential work place hazards are identified, he is diligent in reporting them to his supervisor and the Safety Office and follows through to ensure the issue is corrected," reads the justification for Mayfield's award.



TIM MAYFIELD

Shane Nobles, an equipment mechanic, was chosen as the DPW Safe Employee of the Year for 2017.

"Shane always keeps the Safety of others in mind and is concerned not only for himself, but also for his fellow employees," states his justification.



SHANE NOBLES

The Safe Employee of the Quarter for January-March of 2018 is Eric Carter, an electrician.

"He has always been willing to volunteer his time and knowledge of ANAD Safety programs and policies to assist others, and is definitely an asset to the DPW and ANAD Safety programs," reads the justification.

Mike Mathews, director of Public Works reminded employees of the dangers they could face when working if they don't wear the proper personal protective equipment or follow procedures.

"Safety is of utmost importance when performing your job every day," he said.



ERIC CARTER

# Inventory plays a large role in depot audit readiness

from Staff Reports

ANAD Public Affairs

Throughout fiscal year 2018, Anniston Army Depot has been under a Department of Defense-wide audit, which was mandated by Congress.

"The DOD comprises a very large percentage, over half, of the country's budget," said Pam Robertson, the depot's director of Resource Management. "Congress needs assurance that we are being good stewards of those tax dollars."

For ANAD, inventory makes the large impact on the balance sheet.

The depot's Directorate of Production Management controls the movements of most of that inventory.

"For inventory, an auditor will look at our Inventory Reconciliation Workbook, walk through our processes and test our controls," said Tonika Cunningham, a maintenance management specialist with DPM.

Any material movement posted in the Logistics Modernization Program during FY18 is subject to the audit.

Some of the expected procedures and tests of the depot's inventory will be:

- Reconciliations - The auditor will ask for a reconciliation between warehouse management and financial data.

- Goods Movement Controls - A sample of goods receipts, issues and other movements will be selected. Documentation will be requested to test the performance of the controls and accuracy of the transactions.

- Physical Inventory Counts - The auditor will bring a list of materials to be counted from LMP. This is called a book-to-floor audit. While they are on location, the auditor will then choose random samples of materials on the floor and verify the accuracy of their location in LMP. This is known as a floor-to-book audit.

There are various ways employees on the shop floor can assist with these audits, but the most important element of each is accuracy.

When sending or receiving inven-



Photo by Jennifer Bacchus

**Accurate reporting of inventory movements in the Logistics Modernization Program is vital to the depot's audit readiness.**

tory, employees must make sure the count, kind and condition of each item is correct.

If an item received is incorrect, the sender should be notified immediately, so corrections can be made.

When placing items in a location or pulling items from a location, they should be noted accurately and the location verified.

All movements must be completed in LMP the day they are made to ensure the correct location is displayed in the system.

For those who issue parts to the shops, goods issue reports must be performed on a daily basis to generate revenue in LMP.

Mechanics should not remove parts

from a cage without notifying a parts expeditor, to ensure the removal of the part is noted in LMP.

DPM performs checks monthly to reconcile inventory reports with financial data.

Additionally, DPM employees check physical inventory in the shops against the movements logged in LMP at least once every two months.

If employees have questions about audit readiness or their role in the process, they can e-mail USArmy.ANAD.TACOM.list.auditreadinessmessages@mail.mil or call Ext. 4730.

Additionally, it is recommended employees watch the audit readiness video, located on IPTV in the Training Videos for 2018.



# Employees should request leave appropriately

from Staff Reports

Anniston CPAC Office

The federal government offers a wide range of leave options to assist an employee who needs to be away from the workplace.

Some of these leave options include annual leave, sick leave and leave without pay.

Employee requests for leave are made on OPM Form 71, Request for Leave or Approved Absence.

## Annual Leave

An employee may request and, subject to supervisory approval, use annual leave for such things as vacations, personal business and emergencies.

Employees are responsible for making timely requests for annual leave as far in advance as possible, in order for the supervisor to ensure the agency's mission and their employees' needs are met.

Supervisors may ask employees how they will use the requested annual leave in order to make informed decisions about meeting workload requirements.

Employees are not required to provide the supervisor with specific information, but should understand that if the information is not provided, their request for annual leave may be denied based on meeting those workload requirements.

Although annual leave is a benefit to which employees are entitled, it is the supervisor's responsibility to control leave usage in a way that minimizes the adverse effect of an employee's absence on the work of the organization.

## Sick Leave

Absent fraud and subterfuge, an employee is entitled to use sick leave for personal medical needs, care of a family member, care of a family member with a serious health condition, adoption-related purposes and bereavement.

The sick leave usage limits per each leave year are: 13 days (104 hours) of sick leave for gen-



Courtesy photo

**Employees not reporting for work because of illness or injury are required to notify their supervisor as soon as possible, normally not later than two hours after the beginning of their scheduled work shift.**

eral family care and bereavement and 12 weeks (480 hours) of sick leave to care for a family member with a serious health condition.

*Note:* An employee is not entitled to more than the combined total of 12 weeks of sick leave each leave year for all family care purposes. Furthermore, there is no limit for an employee's own personal medical needs.

The right of the employee to take sick leave for non-emergency medical, dental or optical examination is subject to the requirement that sick leave be requested as much in advance as possible and the supervisor's authority to approve or disapprove the leave based on the need for the employee's services.

A routine medical appointment will usually not require a complete work day; except in unusual circumstances. An employee may, in certain cases, want to charge part of a day's absence to sick leave and the remainder

of the day's absence to annual leave or other appropriate leave category.

Employees not reporting for work because of illness or injury are required to notify their supervisor as soon as possible, normally not later than two hours after the beginning of their scheduled work shift.

Certain factors in sick leave records frequently suggest improper use of sick leave.

In cases where it is suspected that sick leave usage is being abused by an employee, immediate corrective measures, which may include appropriate disciplinary action, may be taken.

A medical certificate is normally required to support an employee's absence in excess of three consecutive workdays.

A medical certificate may also be required for an absence of less than three days if there is evidence of suspected sick leave abuse, contagious disease or the

impact of outpatient treatment on an employee's ability to return to work.

## Leave Without Pay

The granting of leave without pay is discretionary on the part of the supervisor, except under certain circumstances.

The granting of LWOP is mandatory:

- For a disabled veteran who needs medical treatment for their disabling condition

- To a reservist or National Guardsman/Guardswoman for military training duties when his/her military leave is exhausted and he/she does not have or does not wish to use annual leave

- Under the Family Medical Leave Act an employee is entitled to up to 12 weeks (480 hours) of LWOP during any 12-month period to provide care for certain family and medical needs

- To an employee receiving workers' compensation payments from the Department of Labor

In accordance with ANADR 690-28, request for LWOP in excess of 30 days must be made in writing.

In the event of an emergency situation, whereby the employee is unable to come to work, the employee may telephone their supervisor with a verbal request and follow-up with a written request when he/she returns to work.

The employee must also submit their request for LWOP using OPM Form 71, Request for Leave or Approved Absence.

In accordance with ANADR 690-28, as a basic condition for approval of an extended period of LWOP, there must be a reasonable expectation that the employee will return to duty in an active, productive capacity at the end of the period of absence.

LWOP for a period of 31 calendar days or more must be supported by a Request for Personnel Action and ANAD Form 690-2.

The employee completes the employee block on ANAD Form 690-2 and submits it to their immediate supervisor.

ANAD Form 690-2 must contain a complete statement of justification as why extended LWOP is needed and must include a written assurance of return to duty at the end of period of absence.

LWOP affects entitlements or eligibility for certain federal benefits, such as, but not restricted to: career tenure, probationary period, within-grade increases, service computation date for annual and sick leave accruals, reduction in force, retirement benefits and health and life insurance benefits.

The employee's immediate supervisor is the leave-approving authority.

An employee who is absent from duty and not in an approved leave status is absent without leave and may be subject to disciplinary action, up to and including removal from federal service.

All forms of leave, whether for vacation, illness or a family emergency must be approved by the employee's supervisor.



# Keep safety information up-to-date

by Rob Cunningham

ANAD Safety Office

The Occupational Safety and Health Administration realigned the Hazard Communication Standard with the Globally Harmonized System in 2012.

For seven years now, we've been under this new standard not only for container labeling requirements and the newly mandated format of safety data sheets, but also for changes to employee training.

Employee training establishes the "Right to Know" or understanding and recognition of new products introduced into the workplace or the shop area.

The first step of this process is ensuring employees are aware of the hazards of the product by reviewing the SDS.

The SDS is a standard 16-paragraph document which contains the following:

1. Identification
2. Hazard Identification
3. Composition/ Information on ingredients
4. First-aid measures
5. Fire-fighting measures
6. Accidental release measures
7. Handling and storage
8. Exposure controls/personal protection
9. Physical and chemical properties
10. Stability and reactivity
11. Toxicological information
12. Ecological information
13. Disposal considerations
14. Transport information
15. Regulatory information
16. Other information

As routine users of chemicals and hazardous products, employees should be familiar with the paragraphs and information contained in the safety data sheet.

Before using a new or revised product, at a minimum, employees should be familiar with the following paragraphs of the SDS:

**• Paragraph 2, Hazard Identification:** This paragraph contains the classification, signal word, hazard statement, pictograms, precautionary statement and description of any hazards not otherwise identified.

## • Paragraph 4, First-Aid Measures:

These instructions are very important to know in the event you or a co-worker are exposed to a hazardous material. This paragraph contains the necessary first-aid instructions by relevant routes of exposure (inhalation, skin and eye contact and ingestion). Descriptions include the most important symptoms or effects and any symptoms that are acute or delayed. It also provides recommendations for immediate medical care and special treatment needed, when necessary.

## • Paragraph 7, Handling

**and Storage:** This section describes the precautions for

safe handling, including recommendations for incompatible chemicals, minimizing the release of the chemical into the environment and providing advice on general hygiene practices, such as prohibiting eating, drinking or smoking, and personal hygiene practices, such as washing your hands and face after working with the product or chemical.

## • Paragraph 8, Exposure Controls/

**Personal Protective Equipment:** This paragraph is where you can find safe work practices and the required PPE to use while handling the hazardous material. You will also find action levels and exposure limits, engineering controls such as recommended ventilation requirements and any other special PPE requirements.

Employees should have easy access to SDSs in their workplace or shop area.

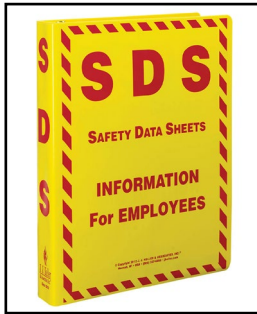
Product information allows employees to be knowledgeable of engineering and/or administrative controls for using the product and the proper PPE to safely apply the product.

As new or updated chemicals are added, employees must be well-trained on the hazards and tools needed to ensure their safety. This may include the controls used for applying the product, pre- and post-application procedures and what PPE must be used to provide protection.

As chemicals are removed from the workplace or shop, or when new processes are introduced, employees may need additional training.

Updating chemical inventories in your workplace or shop SDS binder is critical.

Inventories must contain all hazardous



SAFETY DATA SHEETS



Photo by Jennifer Bacchus

**Isaac Gunn, safety monitor for the Electronics Branch, dons protective gloves, as required by safety data sheets, before opening a chemical for use.**

chemicals which are present and always be available, not only for the employees but also for first responders, medical care personnel and compliance inspectors.

A dedicated person assigned to the workplace or shop should be identified for maintaining the chemical inventory and ensuring it's kept up to date.

Container labeling provides employees with an immediate reminder of a chemical's hazards.

Chemical manufacturers and distributors are required to provide proper labeling on all containers, but, if those chemicals are transferred to other containers for use in the workplace, the employer is responsible for properly labeling the container.

Write-in labels can be located and printed from the ANAD Safety Office intranet page under GHS Labels.

The labels are different sizes for different containers and can be printed off on regular size paper in quantities of 1, 2 or 4 to a sheet.

If a hazardous material or chemical used in your work area does not have a SDS in the binder, the sheet can be found on the ANAD Safety Office intranet page.

The SDS repository is where employees can view and print the manufacturer's SDS. Go to the Safety Office's intranet page and click on the SDS icon.

There, you can type the product name in the search box and select the product by the SDS number.

It's easy for small changes to go unnoticed, but if we train and become familiar with new and updated safety data sheets, we'll create a safer work place for all employees.



# TACOM bids farewell to LeMasters, welcomes Mitchell

from Staff Reports

TACOM Public Affairs

Maj. Gen. Clark W. LeMasters Jr. relinquished command of the U.S. Army Tank-automotive and Armaments Command to Maj. Gen. Daniel G. Mitchell in a ceremony held July 12, 2018 at Detroit Arsenal.

LeMasters is retiring from the Army after 36 years of service.

Gen. Gustave F. Perna, Army Materiel Command commanding general, officiated the ceremony. AMC is TACOM's higher headquarters.

Mitchell comes to TACOM from AMC headquarters at Redstone Arsenal in Huntsville, Ala., where he most recently served as Perna's deputy chief of staff for logistics and operations.

In his final speech as the TACOM commanding general, LeMasters encouraged the entire TACOM workforce to stay focused on their mission, "because," he said, "what you do is so important."

In his first speech as the TACOM commanding general and the Detroit Arsenal senior commander, Mitchell introduced his family and said, "we will give

our all to serve our Army and the community, to work as a team with our partners, to improve readiness and improve Army culture."

TACOM's nearly 20,000 highly skilled and uniquely qualified professionals around the world are critical to supporting Army readiness. The personal commitment of TACOM's workforce ensures our men and women in uniform receive the support they need and deserve.

TACOM oversees the operations of six arsenals, depots and manufacturing centers across the United States that generate readiness and operational capability as a key part of the Army's Organic Industrial Base. The industrial artisans in the Army's OIB deliver when the force needs equipment manufactured, repaired, upgraded or modernized.

The Detroit Arsenal, home to TACOM headquarters, is the only active-duty U.S. Army installation in the tri-state (Michigan, Ohio and Indiana) area. Detroit Arsenal and its 7,500 Michigan-based personnel contribute billions of dollars in economic impact to the state's economy each year.



Photo by R. Slade Walters

In a ceremony at Detroit Arsenal July 12, 2018, Gen. Gustave F. Perna, Army Materiel Command commanding general, passes the U.S. Army Tank-automotive and Armaments Command unit flag to Maj. Gen. Daniel G. Mitchell to symbolize the transfer of leadership to Mitchell from Maj. Gen. Clark W. LeMasters Jr.

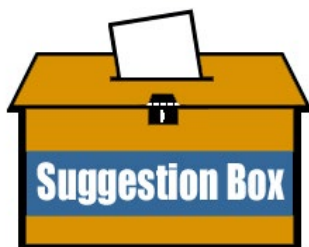
## Have you made an AFAP suggestion?

The Army Family Action Plan gives everyone in the Army Family the opportunity to influence his/her own quality of life.

Anniston Army Depot hosts an annual AFAP Focus Group, bringing together representatives of the Total Army Family throughout the ANAD installation.

These representatives evaluate, prioritize and make recommendation on issues affecting the quality of life at ANAD and throughout the Army.

Issues are accepted by the AFAP Program Manager year-round. You may submit an issue at the Army Community Service in Bldg. 220; by e-mail to amanda.c.mullinax.civ@mail.mil; or online at [www.myarmyonesource.com](http://www.myarmyonesource.com).



### How to write an AFAP issue

**Issue Title:** What is the problem? Write a few words summarizing the problem or concern.

**Scope:** Why is this a problem? Describe one specific problem of concern in a paragraph form. Reference any laws or policies impacting the issue. Please be clear and to the point.

**Recommendation:** How would you fix this problem? Include up to three recommendations related to the single issue described. Be specific.

The AFAP Focus Group is scheduled for October. For more information, contact Amanda Mullinax at 256-741-5247 or via e-mail.



## The Morning Show

The Morning Show airs live at 7:05 a.m. every other Wednesday.

For those who are unable to watch live, the show is rebroadcast at 10:30 a.m., noon, 2 p.m., 4:30 p.m., 10:30 p.m., midnight and 2 a.m.

Depot employees may view The Morning Show and its archives anytime on IPTV. Tune in for this upcoming show:

Aug. 1: Learn about the Veterans Upward Bound program at Gadsden State Community College.

Aug. 15: Representatives from Depot Operations and the Directorate of Emergency Services will discuss how information is shared during an emergency.

### DATES TO REMEMBER

**Aug. 1:** The Morning Show airs live at 7:05 a.m.

**Aug. 9:** The next issue of TRACKS will be published.

**Aug. 15:** The Morning Show airs live at 7:05 a.m.

**Aug. 30:** Women's Equality Day luncheon will be held at the Berman Varner House. The event is scheduled to begin at 11:30 a.m. Tickets are \$8 and are available for purchase.

**Sept. 3:** Labor Day holiday

**Sept. 21:** Hispanic Heritage Month event (Details in a future issue of TRACKS)



# notes from around the TRACKS

## MWR Arts and Crafts Contest currently accepting entries

The Army's 2018 MWR Arts and Crafts Contest is accepting entries until Aug. 27.

This contest recognizes the artistic talent and creativity in two experience levels: Novice and Accomplished.

Entries can be submitted in nine categories:

- Ceramics
- Digital Art
- Drawings
- Fiber/Textile
- Glass Art
- Metals and Jewelry
- Mixed Media
- Paintings
- Wood



For entry rules, visit: <https://www.armymwr.com/programs-and-services/arts-and-crafts/2017-arts-crafts-contest>.

Contact Adam Johnson at 256-235-6768 for additional information about contest rules and submissions.

## Cafeteria menus

<b>July 27</b> Snack line only	<b>Aug. 2</b> Fried catfish Baked fish Baked beans Coleslaw French fries Hush puppies	<b>Aug. 8</b> Assorted sub sandwiches Baked beans Potato salad, fries or chips
<b>July 30</b> Hamburger steak Mashed potatoes and gravy Butter beans Fried okra Cornbread	<b>Aug. 6</b> Country fried steak Mashed potatoes and gravy Black eyed peas Sautéed squash Cornbread	<b>Aug. 9</b> Fried chicken Baked chicken Mac and cheese Pinto beans Turnip greens Cornbread
<b>July 31</b> Fried chicken wings Fries or onion rings Pasta salad Texas toast	<b>Aug. 7</b> Fried chicken wings French fries or onion rings Pasta salad Texas toast	<b>Aug. 10</b> Snack line only
<b>Aug. 1</b> Chicken or beef soft taco Spanish rice Mexican corn Refried beans Taco salad bowl		<b>Aug. 13</b> Fried pork chop Scalloped potatoes Butter beans Steamed cabbage Cornbread



## Attention off-depot readers of TRACKS!

Army Regulation 25-51 requires an annual, written request to be on file for each individual receiving a mailed copy of TRACKS.

To continue receiving the newspaper, please complete the information below and do one of the following:

I would like to remain on the TRACKS mailing list:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

1. Mail this form to:  
Anniston Army Depot PAO  
Attn.: TAAN-SCO  
7 Frankford Ave, Bldg. 7  
Anniston, AL 36201-4199

2. E-mail: [usarmy.anad.tacom.list.publicaffairs@mail.mil](mailto:usarmy.anad.tacom.list.publicaffairs@mail.mil)

**Information MUST be received by July 27, 2018.**

## Skills Development Center classes

The Skills Development Center is open Wednesday-Friday from 11 a.m.-8 p.m. Off-Friday hours are 11 a.m.-5 p.m.

Prior to using the facility, patrons are required to take a basic tool usage course. This class, offered during operating hours, introduces individuals to the tools located in the shop and proper safety procedures.

The SDC will offer a variety of courses based on community need.

Courses will be 30-45 minutes and cost \$5. Patrons must sign up the day prior to the class.



### Current courses:

- Intermediate tool usage: An introduction to tools and intermediate usage - Wednesdays at 4:30 p.m.
  - Advanced tool usage: Household projects and hobbies - Thursdays at 4:30 p.m.
  - Staining tips: Tips on sanding and staining - work Fridays at 5 p.m.
- Contact the SDC at 256-235-6768 for additional information.



## Retiree breakfast

Anniston Army Depot's next Retiree Breakfast is scheduled for Sept. 19, 2018, beginning at 8 a.m. in the DeSoto Pastime Center.

Cost for the breakfast buffet will be \$7, payable the morning of the event.

The speaker will be Phillip Trued, the depot's Chief of Staff, who will update retirees on current depot operations.

For additional information, contact Donna Williams at 256-235-7160 or via e-mail at [Donna.b.williams7.naf@mail.mil](mailto:Donna.b.williams7.naf@mail.mil).

**See something,  
say something**

**If you see something  
suspicious, report it to  
security at Ext. 6222.**



# HAZARD LIGHTS

ONE TEXT OR CALL COULD  
**WRECK**  
IT ALL

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